

## A RESOLUTION OF THE BOARD OF SUPERVISORS OF LIGONIER TOWNSHIP, ESTABLISHING THE 2025 FEE SCHEDULE

**Section 1.** The following fee schedule is hereby adopted by the Township of Ligonier for the 2025 Fiscal Year

<b>ZONING PERMITS</b>	
<b>Zoning Permits: Single Family Residential Structures</b> Additions thereto and accessory structures Includes square footage of basements, living areas and garages, enclosed porches and all other buildings that are enclosed and are cumulative	\$25 minimum fee + \$0.10 for each square foot
<b>Zoning Permits: Commercial, Industrial &amp; Multi-Family Residential Structures &amp; Additions thereto</b> Calculated on the gross square footage of the entire building multiplied by the fee as per the chart. Rates are cumulative in nature, i.e. each category shall be paid to its maximum up to the total gross square footage of all stories of the entire building, including basement and garage areas, if any, and shall be in addition to the minimum fee.	\$25 minimum fee + \$200 up to 1,000 sq. ft. \$250 up to 2,000 sq. ft. \$350 up to 3,000 sq. ft. \$400 up to 5,000 sq. ft. \$500 up to 10,000 sq. ft. \$900 up to 20,000 sq. ft. \$1,800 up to 50,000 sq. ft. \$3,600 up to 100,000 sq. ft. \$5,000 100,001+ sq. ft.
Fence Permit	\$25 residential / \$40 commercial
Right-of-Way Permit	\$25 residential / \$40 commercial
Road Opening Permit Fee	As set forth by PennDOT for highway occupancy permits & restoration charges
Driveway Permit	\$25 residential / \$40 commercial
Demolition Permit not requiring a building permit	\$50 residential / \$65 commercial
Fireworks Sales/Event Permit	\$100
Home Business Permit	\$40
No Impact Home Business Permit	\$25
Junk motor vehicle registration	\$25
Grading permit	\$200
Holding tank inspection fee	The hourly rate on the 2025 S.E.O. fee schedule (\$95.00) with a minimum fee of one hour
<b>EXCEPTIONS FOR AGRICULTURAL PURPOSES</b> Must provide Schedule F from Form 1040 of prior year's tax return or similar proof	\$25 minimum fee
<b>SITE PLANS</b> 1 - 5 Acres; modifications 5 Acres or greater	\$150 \$150 + \$20 per acre for each acre over 5 acres

<b>ZONING CHANGE REQUESTS</b>	
Curative Amendment other Amendments to the Zoning Map	\$500 + cost of advertising
Zoning Appeals and Requests for Variances to Zoning Hearing Board	\$400
<b>PUBLIC HEARINGS – TOWNSHIP SUPERVISORS</b>	
Conditional Use and Other Public Hearings	\$400
Municipal No Lien Letters	\$25
Municipal Flood Plain Letters	\$25
Municipal Zoning Letters	\$25
Address assignment letters	\$10
Planning Module I review for DEP approval	\$50
Planning Module II review for DEP approval	\$100
Signs	\$25 residential / \$50 commercial
Alternate & Experimental Septic System Bond	\$3,000
Zoning Occupancy Permit	\$75 residential / \$75 commercial
Court Reporter	Split fee with applicant(s)
Returned check fee	\$35
Room rental: rental of Board Room at Ligonier Township Municipal Complex	\$20 per hour
Road Bond Inspection Fee	\$50
Nonconformity certificate	\$25
<b>SPECIAL EVENTS PERMITS</b>	
Persons reasonably anticipated less than 1,000	\$50
Persons reasonably anticipated 1,000 to 5,000	\$100
Persons reasonably anticipated 5,001 to 10,000	\$500
Persons reasonably anticipated above 10,001	\$1,000
<b>WIRELESS COMMUNICATION FACILITY FEES</b>	
Applications: Non-Tower Wireless Communication Facility	\$500 for up to five (5) non-tower WCF, \$100 for each non-tower WCF thereafter
Applications: Tower Based Wireless Communication Facility outside right-of-way	\$2,500
Applications: Pole Facility, inside right-of-way	\$1,000
Annual Right-of-Way fees: Pole Facility, inside Right-of-Way	\$750
Annual Right-of-Way fees: Non-Tower Wireless Communications Facility, inside Right-of-Way	\$500
Annual Right-of-Way fees: Small Wireless Communications Facility	\$270
<b>BUILDING PERMITS</b>	
Building permits and inspections	Actual cost, plus 15%

<b>RIGHT TO KNOW FEE SCHEDULE</b>	
Black & White copies (first 1,000)	Up to \$0.25 per copy.
Black & White copies (beyond 1,000)	Up to \$0.20 per copy
Color Copies	Up to \$0.50 per copy
Specialized Documents	Up to actual cost
Records Delivered via Email	No additional fee(s)
CD/DVD	Up to actual cost, not to exceed \$1.00 per disc
Flash Drive	Up to actual cost
Facsimile	Up to actual cost. If Township must print records to send them by facsimile, may charge the fees noted above for B&W copies.
Other Media	Up to actual cost
Redaction	No additional fee(s)
Conversion to Paper	Up to \$0.25 per page
Photographing a Record	No additional fee(s)
Postage	Up to actual cost of USPS first-class postage
Certification	Up to \$5.00 per record
<b>STORMWATER MANAGEMENT</b>	
Exempt from stormwater plan prep	\$0
Application Fee	\$50
Initial and Supplemental Review Fees	All incurred costs
All costs, expenses, and charges incurred by Ligonier Township in connection with the review of the Stormwater Management Plan. These may include, but are not limited to, engineering review, legal review, and Township administration. The Township will provide an estimate of review fees prior to submission of the application if requested	
Construction Inspection Fee	\$100 (each occurrence)
Construction inspection fees will be charged per occurrence. The first construction inspection fee is due at the time of submission of the Stormwater Management Plan. Additional inspections will be completed as may be required. The Applicant/Developer will be notified if more than one (1) construction inspection is required.	
Small project fee: Between 1,000 square feet and 10,000 square feet of new impervious surface	\$150 (includes application, review, and inspection fees)

As approved by Resolution number 2024-R-21, effective December 10, 2024.

Amended by Resolution number 2025-R-04, effective June 10, 2025, to add the Holding Tank Inspection Fee