

November 10, 2025

The regular meeting of the Ligonier Township Supervisors was held Monday, November 10, 2025 at 7:00 p.m. in the Municipal Building with Secretary/Treasurer Verna presiding.

Members Present: John Beaufort, Stephanie Verna, and John Fraser. Supervisors Ross and Resenic were absent.

Others Present: Township Manager Michael Strelac, Solicitor Dan Hudock, and Finance Officer Beverly Warfel.

COMMENTS FROM THE PUBLIC – Agenda Items

There were no comments from the public.

COMMENTS FROM THE SUPERVISORS

There were no comments from the supervisors.

APPROVAL OF THE MINUTES

A **motion** was made by Supervisor Verna and seconded by Supervisor Fraser to approve the minutes of the October 28th meeting. The motion carried unanimously.

CORRESPONDENCE –

- a) Laurel Mountain Borough water line permitting

REPORTS:

MANAGER REPORT – Mr. Strelac noted tomorrow would be Veteran's Day. We have 3 veterans in our employment and we thank them for their service. We have others in the building, on the LTMA and LVPD, who have also served. We have received notice from Ligonier Valley Endowment that the Township was awarded a \$75,000 grant to be applied toward the Carey School Road Pedestrian Safety project. He also congratulated the two new Supervisors.

SOLICITOR REPORT – Mr. Hudock gave a brief update on 576 Old Lincoln Highway.

TREASURER REPORT – Treasurer Verna presented the Treasurer's report for October. She also presented the bill pay list.

- a) Fund balances for October

Fund Balances (month end)	August 2025	September 2025	October 2025
General Fund	\$ 414,705	\$ 368,828	\$ 107,134
General Fund Reserves	\$ 1,664,245	\$ 1,666,317	\$ 1,481,666
Liquid Fuels Tax Fund	\$ 518,409	\$ 185,595	\$ 187,086
Capital Fund Reserves	\$ 66,638	\$ 654,102	\$ 654,102
Ligonier Beach Park Fund	\$ 75,558	\$ 71,612	\$ 71,612
Developer's Fund*	\$ 70,598	\$ 70,219	\$ 70,219
*Fire Insurance Escrow	\$ 40,539	\$ 40,539	\$ 40,539
*Escrow	\$ 15,250	\$ 15,250	\$ 15,250
*Hydrogreen, LLC	\$ 5,000	\$ 5,000	\$ 5,000
*LVSD Capital Project	\$ 5,000	\$ 5,000	\$ 5,000
*Mill Creek Memorial Park	\$ 1,209	\$ 1,209	\$ 1,209
*Community Garden	\$ 1,100	\$ 721	\$ 721
*Ligonier Trail	\$ 2,500	\$ 2,500	\$ 2,500
Total Funds	\$ 2,810,153	\$ 3,016,674	\$ 2,571,819

b) Approval of bill pay lists

General Fund: \$ 36,156.85

Ligonier Beach: \$ 10,028.96

A motion was made by Supervisor Verna and seconded by Supervisor Fraser to approve the payment of bills. Motion carried unanimously.

UNFINISHED BUSINESS –

- a) Resolution 2025-R-13 – Comcast cable franchise agreement – No action taken. Held over until next meeting.
- b) 576 Old Lincoln Highway – No action taken.
- c) Holding tank inspection designee – Current alternative Apex. No action taken. Held over to next meeting for Mr. Resenic's comment.
- d) Take home vehicle policy- No action taken. Held over until next meeting.

NEW BUSINESS

- a) Resolution 2025-R-16: 2026 real estate tax rate – No action taken. Held over until next meeting.
- b) Resolution 2025-R-17: 2026 fee schedule – No action taken. Held over until next meeting.
- c) Resolution 2025-R-18: 2026 budget – Discussion only. No action taken. Held over until next meeting.
- d) Ligonier Valley Police Commission budget – No action taken. Held over until next meeting.
- e) Carey School pedestrian bridge project update – No action taken. Held over until next meeting.
- f) Township Manager – No action taken. Held over until next meeting.

EXECUTIVE SESSION –

There was no Executive Session.

ADDITIONAL COMMENTS FROM THE PUBLIC – All other items

Mr. Stoner asked what the bill for Ligonier Beach was for. The response was for engineering costs related to the study.

ADDITIONAL COMMENTS FROM THE SUPERVISOR

Mr. Fraser expressed thanks to all Veterans.

MOTION TO ADJOURN

A motion was made by Supervisor Fraser and seconded by Supervisor Beaufort to adjourn the meeting. All of the board was in favor. The meeting was adjourned at 7:40 p.m.

Respectfully submitted,

Beverly Warfel
Assistant Secretary/Finance Officer