

**Ligonier Township Supervisors**  
**Regular Meeting Minutes**  
*September 14, 2021*

The Supervisors of Ligonier Township met in regular session at 7:00 PM. Chair, John Beaufort; Secretary/Treasurer, Stephanie Verna; Supervisor, D. Scott Matson; and Supervisor, Dan Resenic were present. Vice Chair, Paul Knupp was absent.

Also present were Manager, Terry Carcella; Zoning Officer, Jim Nieuwsma, and Finance Officer, Bethany Caldwell. Solicitor, Michael Kornis; and Engineer Ben Faas attended remotely, via Zoom.

**Public Comment**

1. Melissa Eller, reported on the Ligonier Beach Park cleanup event that was held September 11, from 8 to noon. Twenty-nine volunteers showed up. The next cleanup event is scheduled for October 2, 8-12. The Friends of Ligonier Beach (FOLB) committee would like to use the pavilion for a cookout in the afternoon after the event.
  - A motion was made by Stephanie Verna and seconded by Dan Resenic to approve the minutes from the August 24, 2021 meeting. Motion carried.

**Supervisors Comment**

Supervisor Resenic – no comment

Supervisor Verna – recognized the volunteer work done at the Ligonier Beach Park.

Supervisor Matson – no comment

Supervisor Beaufort – the FOLB committee would like to approach the Dept of Health about a permit since the pool does not have any chlorine, but they need the support of the Township. Would like the Rec Committee to take the lead on this and coordinate with the various parties.

**Manager's Report**

Mr. Carcella gave an update on the community map staff have been updating. A list of recommended advertising prices was provided. Also recommending that any money raised in excess of the cost to produce the maps be donated the fire departments.

**Correspondence**

1. Laurel Highlands Annual Dinner, Wednesday, 9/29, 5:00–7:30 Connellsville, \$55
2. Donation from Marcia Gallo Stoner & Dan Stoner to “rebuild Ligonier Valley Beach, \$1,000 (Inquiry letter sent by Manager, received verbal response.)

3. PennDOT letter, applying for a DEP water obstruction permit

**Ligonier Valley Police Department Report** – see attached

**Solicitor’s Report** – none

**Zoning & Code Report**

The Rec Board met yesterday – they will be meeting with Loyalhanna Watershed to discuss stream access locations. A donor has offered to fund a pavilion at the Mill Creek Memorial Park. Bethlen Homes would like to create a trail extension connecting their facility to the main trail.

Rolling Rock Farms – Side Lot Addition for Mr. Muse’s property

- A motion was made by Scott Matson and seconded by Dan Resenic approving the Rolling Rocks Farm subdivision. Motion carried.

**Treasurer’s Report**

Supervisor Verna reported the account balances as of September 14:

General Fund	\$	379,714
General Fund Reserves		684,737
APRA Fund		333,476
Liquid Fuels Tax Fund*		45,923
Capital Fund Reserves*		40,067
Ligonier Beach Park*		120,205
Mill Creek Memorial Park*		1,209
Charlotte Hi Acre Waterline*		41,548
Developers Account*		2,407
Total Funds Balance:	\$	1,649,286

\*denotes funds are restritced

- A motion was made by Stephanie Verna and seconded by Dan Resenic to approve the bills as presented with the exception of LV Tech – would like more detail on the invoice before it is paid. Motion carried.

**Engineers Report**

Mr. Faas gave a demonstration of the storm water inventory GIS map. The area between Laughlintown to the Borough was completed last year. This year an intern focused on Oakwood Hills, the municipal building surrounding area, Darlington Road, near the Gray Goose and a few other areas of concern. Note this was not a study, but an inventory of equipment that could be located. Nevertheless, it is an important step in solving stormwater problems. The GIS map is meant to be a work in progress – always being updated as we learn more information.

Supervisor Verna asked who has access – the engineer and anyone that is “designated” access. Roles can be assigned that give different access (read only, read/edit, etc). There is an audit log as well.

What percentage of inventory has been completed? Stormwater 35-40%, Signs about 50%

How will we proceed? One idea involves getting an iPad for Public Works crew. An iPad that has internet access so that the map can be updated in real time when they are out and about. The map will also need to be updated as maintenance & repairs are made. Is there another way to view the information, besides the GIS map? Yes, it can be downloaded to Excel and sorted. The Board requested that Mr. Morgan work with the Township Engineer to review the data and make a recommendation on how he will use it – what will the workflow look like? How / what process will the staff use to update the map going forward as they make repairs or find new inventory?

Supervisor Matson voiced three stormwater concerns:

- 1) Storm pipes need to be delineated with a reflector at both ends.
- 2) Storm pipes need to be placed deep enough that the frost doesn't lift the pipe up and damage the road
- 3) Storm pipes and catch basins need to be on a maintenance schedule, they won't drain if they are full of debris.

Supervisor Matson would also like to see road maintenance completed one road at a time, from start to finish and disagrees with the current methodology.

Supervisor Resenic commended the Public Works crew for fixing the stormwater pipe on the Jacob Miller Road, stating this was an example of correcting a safety issue. Excess water had been spilling out onto the road, this is especially dangerous in the winter when it freezes and turns to a sheet of ice.

## **Old Business**

- A motion was made by Dan Resenic and seconded by Stephanie Verna to adopt ordinance 21-01, “Property Maintenance Code of the UCC”. A vote by roll call – Supervisors Beaufort, Verna, and Resenic voted aye. Supervisor Matson voted nay. Motion passed, 3:1.

Supervisor Matson stated he voted against the ordinance as it was too broad. He was for an ordinance that addressed garbage concerns only as this is America and people are free.

- A motion was made by Dan Resenic and seconded by Stephanie Verna to approve Mark Ferry's agreement to auction of items from the interior of the bathhouse and restaurant buildings at the Ligonier Beach Park. Motion carried.

Supervisor Verna asked who specifically is working with Mark Ferry? The Township Manager and staff. Who is going to create the inventory? Mr. Ferry. Can he sell anything / everything? Is anything restricted? There was a consensus that nothing from the exterior will be included because it will be some time before the building is demolished and it needs to be secured. Will there be waivers? Yes, attendees will be required to sign a waiver.

The demo is on hold due to the auction. An onsite pre-bid contractor meeting needs to take place so to assess what remains after the auction.

### **New Business**

- A motion was made by Stephanie Verna and seconded by Dan Resenic to approve Trick-or-Treat from 6-8 pm on Saturday, October 30, 2021. Motion carried.
- A motion was made by Dan Resenic and seconded by Stephanie Verna to approve the Borough's request for a road detour through the Township on Fort Days (October 8-10). Motion carried.

### **Public Comment**

1. Terrel Funk, from the Rec Board asked if a date for the auction had been set. October 23. Will there be a preview on the property? That is up to the Auctioneer he may list items on his website.

### **Finance Report**

A summary of August activities was presented.

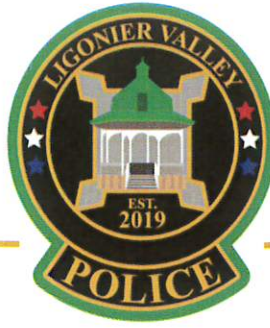
### **Supervisor Comments – none**

- A motion was made by Stephanie Verna and seconded by Scott Matson to adjourn the meeting at 8:04 PM. Motion carried.

Respectfully submitted,

Bethany Caldwell  
Assistant Secretary/Treasurer

**John E. Berger**  
Chief of Police  
724-238-5611



**Michael W. Matrunics**  
Assistant Chief  
724-238-5105

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Police Activity Report  
Month of July

Administrative Report

193 Regular Shifts Worked = 1,544

51 Total Court Hours

710 Complaint Handled

9 Criminal Arrests

24 Traffic Citations

13 Citations Issued in Ligonier Borough

11 Citations Issued in Ligonier Township

229 Calls in Ligonier Borough

420 Calls in Ligonier Township

71 Patrols/Calls Laurel Mt. Borough

554 Calls from 911

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "J.E.B.", is written over the printed name and title of John E. Berger.

John E. Berger  
Chief of Police



**Ligonier Township, Westmoreland County, PA**  
**Bill Payments for All Vendors**  
 September 12 - 18, 2021

Vendor	Type	Num	Date	Amount
<b>Week of Sep 12, 21</b>				
AA Septic Tank Service	Bill Pmt -Check	24379	09/14/2021	400.00
Aqua Filter Fresh	Bill Pmt -Check	24380	09/14/2021	33.20
Comcast	Bill Pmt -Check	24381	09/14/2021	133.35
Complete Reporting Services	Bill Pmt -Check	24382	09/14/2021	260.05
Credit Card Dept-First Commonwealth Bank	Bill Pmt -Check	24383	09/14/2021	36.80
Dumbauld's Tire Service, Inc.	Bill Pmt -Check	24384	09/14/2021	372.00
Fayette Parts Service, Inc.	Bill Pmt -Check	24385	09/14/2021	849.14
Glassmere Fuel Service	Bill Pmt -Check	24386	09/14/2021	2,802.88
Grass Root Solutions	Bill Pmt -Check	24387	09/14/2021	701.00
Greensburg Minuteman Press	Bill Pmt -Check	24388	09/14/2021	160.00
JSB Holding, Inc.	Bill Pmt -Check	24389	09/14/2021	394.15
Laurel Valley Hardware Inc.	Bill Pmt -Check	24390	09/14/2021	63.64
Lehigh Hanson Heidelberg Cement Group	Bill Pmt -Check	24391	09/14/2021	155.00
Ligonier Giant Eagle	Bill Pmt -Check	24392	09/14/2021	26.90
<del>LVTech</del>	<del>Bill Pmt -Check</del>	<del>24393</del>	<del>09/14/2021</del>	<del>1,067.30</del>
McInchok Sanitation	Bill Pmt -Check	24394	09/14/2021	270.00
Napotnik Welding Supplies	Bill Pmt -Check	24395	09/14/2021	216.45
ODB Company	Bill Pmt -Check	24396	09/14/2021	95.84
Pennsylvania Municipal Service Co.	Bill Pmt -Check	24397	09/14/2021	2,357.85
Pennsylvania One Call System, Inc.	Bill Pmt -Check	24398	09/14/2021	95.65
Rampart Security Systems	Bill Pmt -Check	24399	09/14/2021	255.00
SWIF	Bill Pmt -Check	24400	09/14/2021	972.00
The EADS Group	Bill Pmt -Check	24401	09/14/2021	2,459.46
The Latrobe Bulletin	Bill Pmt -Check	24402	09/14/2021	83.60
Total Service, Inc.	Bill Pmt -Check	24403	09/14/2021	174.21
Town & Country Motors	Bill Pmt -Check	24404	09/14/2021	2,032.09
Tricia Levander	Bill Pmt -Check	24405	09/14/2021	1,104.28
UAW LOCAL 204	Bill Pmt -Check	24406	09/14/2021	327.86
UniFirst Corporation	Bill Pmt -Check	24407	09/14/2021	421.80
Unifirst First Aid & Safety	Bill Pmt -Check	24408	09/14/2021	188.22
Valley Landscaping & Lawn Care	Bill Pmt -Check	24409	09/14/2021	646.00
West Penn Power	Bill Pmt -Check	24410	09/14/2021	199.26
Credit Card Dept-First Commonwealth Bank	Bill Pmt -Check	24411	09/14/2021	253.96
Pleasant Unity Supply	Bill Pmt -Check	24412	09/14/2021	5,420.60
Western Pennsylvania Teamsters and Employ	Bill Pmt -Check	24413	09/14/2021	24,367.41
Grass Root Solutions	Bill Pmt -Check	24414	09/13/2021	6,309.00
<b>Week of Sep 12, 21</b>				<b>55,725.95</b>

*[Handwritten Signature]*  
 9-14-21

*[Handwritten Signature]*

2:42 PM  
09/13/21

Ligonier Township - Escrow Account  
Bill Payments for All Vendors  
September 14, 2021

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Vendor	Type	Num	Date	Amount
Sep 14, 21 Larry Shew-Rec	Bill Pmt -Check	1023	09/14/2021	117.62
Sep 14, 21				<u>117.62</u>

Sav  
9-14-21

