

**September 23, 2025**

The regular meeting of the Ligonier Township Supervisors was held Tuesday, September 23, 2025 at 4:30 p.m. in the Municipal Building with Chairman Erik Ross presiding.

**Members Present:** Erik Ross, John Beaufort, Dan Resenic, and John Fraser. Stephanie Verna was absent.

**Others Present:** Township Manager Michael Strelac, Solicitor Dan Hudock, Engineer Ben Faas, Zoning/Code Enforcement Officer Rick Krouse, Public Works Foreman Lance Griffith, and Finance Officer Beverly Warfel.

**COMMENTS FROM THE PUBLIC – Agenda Items**

There were no comments from the Public.

**COMMENTS FROM THE SUPERVISORS**

There were no comments from the Supervisors.

**APPROVAL OF THE MINUTES**

**A motion** was made by Supervisor Fraser and Seconded by supervisor Resenic to approve the minutes of the September 9th meeting. The motion carried unanimously.

**CORRESPONDENCE –**

- a) Penn State Solar Farm Information
- b) Sandi Miles Re: Solar Farm
- c) Fort Days Detour Permits
- d) PennDOT 2025-2026 Winter Maintenance Agreement

**REPORTS:**

**MANAGER REPORT** – Mr. Strelac noted for the public that the executive session yesterday was for quasi-judicial deliberations related to the solar farm conditional use. He also noted we received the foreign fire tax which triggered payment to the volunteer fire companies, plus of all the fire company donations and the library donation. He is reminding everyone that this is the last meeting before Fort Days, and that Fort Days is a local holiday for the building. The Public Works crew will be placing no parking signs on township roads. Chief Matrunics has been able to get concrete blocks donated from Ligonier Construction to block off some alleys during the festival. The Public Works crew will be removing them after Fort Days.

**ENGINEER REPORT** – Mr. Faas provided updates on the status of the bridge projects. He reported that the Ramsey Road bridge project is waiting for permits. The Harvey Road bridge project is in the plans & specs stage. The Carey School Road bridge project is moving through the survey mapping, environmental and permits stages. EADS architects have prepared and submitted a cost estimate for the ADA improvements project for the CDBG grant application.

**SOLICITOR REPORT**- Mr. Hudock expressed that he is continuing work on the Cherokee Lane code matter. The pre-trial statement is due next Friday. Additionally, he has work to accomplish subsequent to the conditional use hearing for the solar farm project prior to the Board taking action. This will be ready for the next Board meeting.

**STAFF REPORTS –**

- a) Zoning / Code Enforcement – Mr. Krouse indicated that his report is before the board. He also stated he is ramping up to enforcement of the holding tank ordinance previously approved by the Board.
- b) Public Works – Mr. Griffith reported that the DSA application for Hidden Valley Road was completed last week. The crew is almost done with paving. They will be moving on to fall projects.
- c) Finance Officer – Mrs. Warfel stated that the Board had the August Financial Summary in front of them. Her report also included a status report on the grant applications filed this year. There were no questions by the Board regarding either report.

**TREASURER REPORT** – Chairman Ross presented the bill pay list for approval of the bills.

- a) Approval of bill pay lists
  - General Fund: \$ 150,173.62
  - Ligonier Beach: \$ 3,946.53
  - Liquid Fuels: \$ 334,698.48
  - Capital Fund: \$ 1,167.60

**A motion** was made by Supervisor Resenic and seconded by Supervisor Fraser to approve the payment of bills. Motion carried unanimously.

**UNFINISHED BUSINESS –**

- a) Ordinance 2025-OR-3 road openings – This ordinance will require utilities to restore cut-ins curb-to-curb.

**A motion** was made by Supervisor Resenic and seconded by Supervisor Fraser to approve Ordinance 2023-OR-3 Road Openings that will require utilities to restore cut-ins curb-to-curb. Motion carried unanimously.

- b) 576 Old Lincoln Highway Code Enforcement –

**A motion** was made by Supervisor Fraser and seconded by Supervisor Resenic to approve the filing of a code violation complaint in the Westmoreland County Court of Common pleas against Wittmont, LLC, Alex Monticue, and/or any other owners or tenants of the properties known as 576 Old Lincoln Highway who are responsible for the current ordinance violations related to the condition of the property. Motion passed unanimously.

## **NEW BUSINESS**

- a) Conditional Use: Becer property Principal Solar Energy System –

Held until next meeting. Solicitor Hudock is to prepare a document outlining the Board's decision and the conditional uses. The Board will vote at the October 14<sup>th</sup> meeting.

- b) RK Mellon Foundation Grant acceptance for Pedestrian Safety Project

**A motion** was made by Supervisor Resenic and seconded by Supervisor Beaufort to accept the RK Mellon Foundation Grant for the Pedestrian Safety Project. Motion carried unanimously.

- c) Resolution 2025-R-10 LVPD Charter Finance Amendment authorizing the Chair and Secretary to sign the updated LVPD Charter upon approval by the Ligonier Valley Police Department Commission and the Ligonier Borough Council.

**A motion** was made by Supervisor Beaufort and seconded by Supervisor Fraser to approve Resolution 2025-R-10 LVPD Charter Finance Amendment. Motion carried unanimously.

- d) Resolution 2025-R-11 2025 Road Chip-Seal Program authorization of the Township Manager, to enter, on behalf of the Township of Ligonier, into a revised contract or agreement with Russell Standard for the 2025 Road Chip-Seal Program, at an overall cost to the Township not to exceed three hundred and thirty-four thousand six hundred and ninety-eight dollars and forty-eight cents (\$334,698.48).

**A motion** was made by Supervisor Resenic and seconded by Supervisor Fraser to authorize Michael Strelic, Township Manager, to enter, on behalf of the Township, into a revised contract with Russell Standard for the 2025 Chip-Seal Program at an overall cost to the Township for not exceed \$334,698.48. Motion carried unanimously.

- e) Resolution 2025-R-12 amending Sections 1 and 2 of the Tractor Purchase Resolution No. 2025-R-06, entitled "Authorizing the Purchase of a Tractor with Mower". Section 1 is amended to be charged to budget year 2025. Section 2 is amended to change the date of transfer and payment of funds by removing the "on or after January 5, 2026" date from the resolution.

**A motion** was made by Supervisor Resenic and seconded by Supervisor Fraser to pass Resolution 2025-R-12 amending Resolution 2025-R-06. Motion carried unanimously.

- f) Recreation Board vacancy – David Copeland submitted his resignation to the Recreation Board July 9<sup>th</sup> effective immediately.
- g) Expiring terms on Boards and Commissions - In addition to Mr. Copeland's vacant position, there will be terms expiring on the Recreation Board, Planning Commission,

Zoning Hearing Board, LTMA, and the Vacancy Board. Appointments are made at the January organizational meeting.

**A motion** was made by Supervisor Beaufort and seconded by Supervisor Resenic to request letters of interest for open and expiring board, authority, and commission positions. Motion carried unanimously.

h) Trick or Treat date and time.

**A motion** was made by Supervisor Beaufort and seconded by Supervisor Resenic to set the Township's official trick or treating hours to October 31 from 6 to 8 pm. Motion carried unanimously.

#### **EXECUTIVE SESSION**

There was no Executive Session.

#### **ADDITIONAL COMMENTS FROM THE PUBLIC – All other items**

There were no additional comments from the public.

#### **ADDITIONAL COMMENTS FROM THE SUPERVISOR**

Mr. Beaufort spoke to the issue with 576 Lincoln Highway. He would like Mr. Krouse to approach the owner to consider donating the property to the Township and the Township will clean it up. Mr. Krouse stated he would attempt to contact the owner in this regard. Supervisor Beaufort also spoke regarding the volunteer fire departments. Waterford handled a good sized barn fire last night with volunteers unable to return home until after ten. Waterford VFD has handled over 360 calls this year. There are still properties with false alarm problems as well, such as the YMCA.

#### **MOTION TO ADJOURN**

**A motion** was made by Supervisor Fraser and seconded by Supervisor Resenic to adjourn the meeting. All of the board was in favor. The meeting was adjourned at 5:05 p.m.

Respectfully submitted,

Beverly Warfel  
Assistant Secretary/Finance Officer