

**March 10, 2026**

The regular meeting of the Ligonier Township Supervisors was held Tuesday, March 10, 2026 at 7:00 p.m. in the Municipal Building with Chairman John Beaufort presiding.

**Members Present:** John Beaufort, Paul Knupp, Stephanie Verna, Dan Resenic and Wade Stoner.

**Others Present:** Township Manager Michael Strellic, Solicitor Dan Hudock, Engineer Ben Faas, Police Chief Michael Matrunics, and Finance Officer Beverly Warfel.

**COMMENTS FROM THE PUBLIC – Agenda Items**

Dawn Kissell addressed the Ligonier Country Market and the Waterford VFD request for rezoning. Christy Boyd addressed the Waterford VFD request for rezoning.

Robert Derk spoke to the reasoning behind the rezoning request from the Waterford fire station. Gail Hugo spoke to the Ligonier Beach Property Project and the effect the proposed project may have on the properties on Green Acres Lane.

Linda O’Sullivan spoke regarding the answer given to the Planning Commission from the representative from the fire department regarding the purpose of the rezoning request.

**COMMENTS FROM THE SUPERVISORS**

Dan Resenic addressed Pro Disposal’s recycling. McInchok Sanitation had provided recycle bins located at their facility off Kissell Springs Road. Those bins have been removed. He called Pro Disposal to ask what, if anything, they would be doing with recyclables. Pro Disposal indicated they will be having recycling pick-ups the third Friday of each month. Residents will need to call them to have recyclables picked up at their residences. This service will be free of charge. Mr. Resenic requested residents call and get themselves placed on the list.

Paul Knupp thanked everyone for being present. He also indicated that the Board will work through the issues by doing their due diligence in each matter.

Stephanie Verna made a clarifying statement that the trail is in the Township not the Borough as had been presented during “Comments from the Public”.

Wade Stoner emphasized that we are one valley and to that end he serves. He pointed out he currently serves on the Ligonier Borough storm water authority as he owns properties in the Borough. He believes there is unofficial cooperation starting to form between the Borough and the Township. The other thing he stated is that he agrees that the process does matter. He will do what he can to ensure the Board does their job properly.

**APPROVAL OF THE MINUTES**

**A motion** was made by Supervisor Resenic and seconded by Supervisor Verna to approve the minutes of the February 24<sup>th</sup> meeting. The motion carried unanimously.

**CORRESPONDENCE –**

- a) PennDOT Traffic Counts will be held on some roads
- b) PennDOT Bridge Inspections are due
- c) PennDOT Liquid Fuels and Turn Back payments are \$8,000 more than estimated in December
- d) Westmoreland Planning re: Waterford VFD rezoning
- e) John Fraser re: Country Market offered to mediate

**REPORTS:**

**MANAGER REPORT** – Mr. Strelac discussed his follow-up for quotes from other electric vendors to install the surge protector in the complex.

Mr. Beaufort asked Mr. Strelac if he had obtained the quotes for the emblems he had requested last meeting. Mr. Strelac indicated that the cost of the wall emblem is \$34 per emblem.

**A motion** was made by Supervisor Verna and seconded by Supervisor Resenic to purchase emblems for the wall behind the supervisors. The motion carried unanimously.

Finally Mr. Strelac reminded everyone that dumpster day was going to be April 25<sup>th</sup>, from 8 a.m. until noon.

**ENGINEER REPORT** – To begin his report Mr. Faas opened the bids for the 2026 Seal Coat Program. The bids were as follows:

<b><u>Bidders</u></b>	<b><u>Total Cost</u></b>	<b><u>Unit Cost/sq. yd. single seal</u></b>
Russell Standard	\$ 323,920	\$2.07/sq. yd.
Quaker Sales	\$ 301,020	\$1.92/sq. yd.
Midland Asphalt	\$ 353,880	\$2.23/sq. yd.

**A motion** was made by Supervisor Verna and seconded by Supervisor Knupp to approve the low bidder, Quaker Sales, for the 2026 Seal Coat Program, subject to engineer approval. Motion carried unanimously.

Mr. Faas continued to update the Board with regard to the status of the other projects he is working on. Harvey Road bridge, Ligonier Valley Trail, Carey School pedestrian bridge.

**SOLICITOR REPORT** – Mr. Hudock stated that he is working on code matters. The first is coming to a head with the property on Cherokee Lane. In preparation yesterday, Monday March 9<sup>th</sup>, he, Mr. Krouse and Mr. Strelac met with the property owners and their attorney. There were still things which need to be attended to. However, there is much less junk than there was a year. While together Mr. Krouse, Mr. Strelac and himself also looked at the Coyote Lane site.

**POLICE REPORT** – Chief Matrunics had summarized his report for the Police Commission. He wanted to focus his report to the board on the news that the K-9 officer is going into retirement. The Brian Shaw Foundation, created in the memory of Officer Brian Shaw who lost his life in the

line of duty, donates once a year to K-9 programs. The Ligonier Valley Police Department has been awarded a \$15,000 grant to continue the K-9 program.

**TREASURER REPORT** – Treasurer Verna presented the Treasurer’s Report and the Bill pay lists.

	<b>Fund Balances (month end)</b>	<b>February 2026</b>
3	General Fund	\$ 140,315
4	General Fund Reserves	\$ 1,503,744
5	Liquid Fuels Tax Fund	\$ 127,023
6	Capital Fund Reserves	\$ 449,263
7	Ligonier Beach Park Fund	\$ 39,923
8	Developer's Fund*	\$ 29,680
9	*Fire Insurance Escrow	\$ -
10	*Escrow	\$ 15,250
11	*Hydrogreen, LLC	\$ 5,000
12	*LVSD Capital Project	\$ 5,000
13	*Mill Creek Memorial Park	\$ 1,209
14	*Community Garden	\$ 721
15	*Ligonier Trail	\$ 2,500
16	<b>Total Funds</b>	<b>\$ 2,458,796</b>

- a) Approval of bill pay lists
  - General Fund: \$ 36,541.85
  - Liquid Fuels: \$ 23,088.91
  - Escrow Account: \$ 11,250.00
  - Capital Reserve (Act 13): \$ 6,273.41

**A motion** was made by Supervisor Verna and seconded by Supervisor Knupp to approve the payment of bills. Motion carried unanimously.

**UNFINISHED BUSINESS** –

- a) Resolution 2026-R-01 – Comcast Cable Franchise Agreement – No action taken. Held over to next meeting.
- b) Ordinance 2026-OR-01 amending zoning code at solar – No action taken. Held over to next meeting.
- c) Resolution 2026-R-03 – Ligonier Valley Police Commission Code of Conduct – No action taken. Held over to next meeting.
- d) Fort Ligonier Days detour – No action taken. Held over to next meeting

**NEW BUSINESS**

- a) Harr Consolidation Plan – on Whispering Pines Lane, off of Kissell Springs Road combining two plots this property sits on.

**A motion** was made by Supervisor Stoner and seconded by Supervisor Resenic to approve the Harr Consolidation Plan. The motion passed unanimously.

b) Waterford VFD Zoning Map Amendment –

**A motion** was made by Supervisor Resenic and seconded by Supervisor Stoner to schedule a public hearing for April 14 at 6:30 p.m. The motion passed 3-0-2. Both Paul Knupp and John Beaufort recused themselves from this decision and abstained from the vote as they are members of the Waterford VFD. (See the attached Abstention Memorandum for each supervisor.)

c) Resolution 2026-R-05 DCNR grant application Ligonier Trail – It was discussed and is being held over to the next meeting to determine what the matching portion/percentage of the grant is.

d) Ligonier Beach master site development plan – No action taken. Held over to next meeting.

e) Special events permit: Summer Solstice 5K

**A motion** was made by Supervisor Stoner and seconded by Supervisor Verna to approve the special events permit for the Summer Solstice 5k. The motion passed unanimously.

f) Resolution 2026-R-06 Hazard Mitigation Plan Adoption – Recommended by our Emergency Management Coordinator.

**A motion** was made by Supervisor Verna and seconded by Supervisor Stoner to approve Resolution 2026-R-06. The motion passed unanimously.

g) Engineering agreement for Carey School Road Bridge Project -

**A motion** was made by Supervisor Verna and seconded by Supervisor Knupp to approve the Engineering agreement with EADS for the Carey School Road Bridge Project. The motion passed unanimously.

**EXECUTIVE SESSION** – There was no Executive Session.

**ADDITIONAL COMMENTS FROM THE PUBLIC – All other items**

Linda O’Sullivan stated that the Pedestrian Bridge exemplifies the Valley at its best with the School District, Township and Borough coming together to make this work. What a gift to our community’s children. It is putting the safety of our community children in the safest possible light.

**ADDITIONAL COMMENTS FROM THE SUPERVISOR**

Supervisor Stoner thanked the attendees for coming out and participating in the process.

Supervisor Verna told those in attendance that she appreciates everyone being here.

Supervisor Knupp also thanked everyone for being present. He asked them to continue to ask their questions. He also thanked the volunteer firemen and the police as well for their commitment to service.

Supervisor Resenic echoed what Supervisor Knupp stated about the volunteer firemen. Additionally he complemented the public works road crew for their work this winter. He has

gotten no complaints, even though this has been a difficult winter. Finally, he asked the public to attend the public hearing April 14<sup>th</sup>.

Supervisor Beaufort sought out a bid for a new PA system and big screen TV. The Board is trying to work to provide a better system so those in attendance can see and hear better.

**MOTION TO ADJOURN**

A **motion** was made by Supervisor Resenic and seconded by Supervisor Knupp to adjourn the meeting. All of the board was in favor. The meeting was adjourned at 8:17p.m.

Respectfully submitted,

Beverly Warfel  
Assistant Secretary/Finance Officer



**Conflict of Interest  
Abstention Memorandum**

**TO:** Board Supervisors of Ligonier Township, Westmoreland County .

**FROM:** John Beaufort, Supervisor

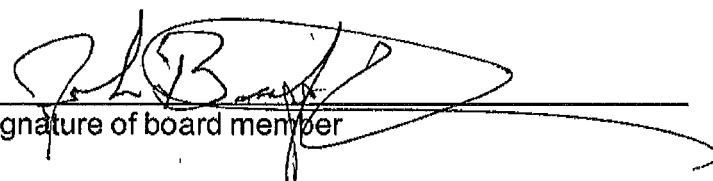
**DATE:** 3-10-26 , 2026

Pursuant to Pennsylvania's "Public Official and Employee Ethics Law" I hereby declare that I am required to abstain regarding the following issue/motion: \_\_\_\_\_

The Application of the Waterford Volunteer Fire Department to have the Township rezone three parcels of their property from A-1 to C-1 zoning classification

My conflict/reason for abstaining is as follows: \_\_\_\_\_

I am a member of the Waterford Volunteer Fire Department. My brother is also the Chief of the fire department.

  
\_\_\_\_\_  
Signature of board member

**NOTE:** Section 3(J) requires the following procedure:

"Any public official or public employee, who in the discharge of his official duties, would be required to vote on a matter that would result in a conflict of interest **shall abstain** from voting **and, prior to the vote** being taken, **publicly announce and** disclose the nature of his interest as a public record in a **written memorandum** filed with the person responsible for recording the minutes for the meeting at which the vote is taken ....." (emphasis added)

**Conflict of Interest  
Abstention Memorandum**

**TO:** Board Supervisors of Ligonier Township, Westmoreland County

**FROM:** Paul Knupp, Supervisor

**DATE:** 3-10-, 2026

Pursuant to Pennsylvania's "Public Official and Employee Ethics Law" I hereby declare that I am required to abstain regarding the following issue/motion: \_\_\_\_\_

The Application of the Waterford Volunteer Fire Department to have the Township rezone  
three parcels of their property from A-1 to C-1 zoning classification

My conflict/reason for abstaining is as follows: \_\_\_\_\_

I am a member of the Waterford Volunteer Fire Department.

Paul Knupp  
Signature of board member

**NOTE:** Section 3(J) requires the following procedure:

"Any public official or public employee, who in the discharge of his official duties, would be required to vote on a matter that would result in a conflict of interest **shall abstain** from voting **and, prior to the vote** being taken, **publicly announce and** disclose the nature of his interest as a public record in a **written memorandum** filed with the person responsible for recording the minutes for the meeting at which the vote is taken ....." (emphasis added)