

**December 9, 2025**

The regular meeting of the Ligonier Township Supervisors was held Tuesday, December 9, 2025 at 7:00 p.m. in the Municipal Building with Vice Chairman Daniel Resenic presiding.

**Members Present:** Daniel Resenic, John Beaufort, and Stephanie Verna. Erik Ross and John Fraser were absent.

**Others Present:** Township Manager Michael Strelic, Engineer Ben Faas, Solicitor Daniel Hudock, Police Chief Michael Matrunics and Finance Officer Beverly Warfel.

**COMMENTS FROM THE PUBLIC – Agenda Items**

Irma Hutchinson asked for Board approval of the item listed under New Business as Item d) - the Ligonier Valley Athletic Hall of Fame 5k race.

Gerard Rendine addressed the situation regarding his property located at 113 Mill Road and the mounds of dirt left by the snow plows in his yard.

**COMMENTS FROM THE SUPERVISORS**

Supervisor Resenic stated that since there were only three supervisors present, all motions must be unanimous in order to pass.

**APPROVAL OF THE MINUTES**

A **motion** was made by Supervisor Verna and seconded by Supervisor Beaufort to approve the minutes of the November 24<sup>th</sup> meeting. The motion carried unanimously.

**CORRESPONDENCE –**

- a) Real Property Assessed Value for 2026. Assessed value increased by \$235,000 over last year.
- b) WCATS 2026 Reorganizational Meeting
- c) County Planning Re: Proposed Kenco Zoning Change
- d) PennDOT Valley School Zone Approval
- e) PennDOT Valley School Crosswalk

**REPORTS:**

**MANAGER REPORT** – Mr. Strelic deferred to the Engineer, Ben Faas, for opening the sealed bids for the Harvey Road Bridge Preservation Project. It was also stated that the Township must select the lowest responsible bid. Therefore, bids will be reviewed prior to finalizing awarding the bid. There were five (5) bids received and opened.

Biono Drilling, Inc. - \$102,436  
North Rock Construction Co., Inc. - \$129,464  
Kukurin Contracting, Inc. - \$103,000  
Ligonier Construction Co., Inc. - \$179,971  
CH & D Enterprises, Inc. - \$207,469

**A motion** was made to amend the Agenda to add the Harvey Road Bridge Preservation project, due to time constraints regarding the project. The motion was made by Supervisor Beaufort and seconded by Supervisor Verna. The motion carried unanimously.

**A motion** was made by Supervisor Beaufort and seconded by Supervisor Verna, to award the bid for Harvey Road Bridge Preservation Project to Biono Drilling, Inc., the apparent low bidder at \$102,436, pending solicitor and engineer review. The motion carried unanimously.

**SOLICITOR REPORT**- Mr. Hudock reported that he has been in contact with Martha Sleasman. Her property has been cleaned up and she stated she will be dropping off the funds for the judgment awarded the Township.

**POLICE REPORT** – Chief Matrunics summarized his monthly report and spoke to the training received during the past month.

**TREASURER REPORT** – Treasurer Verna presented the Treasurer’s report for November. She also presented the bill pay list.

<b>Fund Balances (month end)</b>	<b>October 2025</b>	<b>November 2025</b>
General Fund	\$ 107,134	\$ 295,994
General Fund Reserves	\$ 1,481,666	\$ 1,481,668
Liquid Fuels Tax Fund	\$ 187,086	\$ 175,661
Capital Fund Reserves	\$ 409,679	\$ 409,679
Ligonier Beach Park Fund	\$ 71,612	\$ 61,583
Developer's Fund*	\$ 70,219	\$ 70,219
*Fire Insurance Escrow	\$ 40,539	\$ 40,539
*Escrow	\$ 15,250	\$ 15,250
*Hydrogreen, LLC	\$ 5,000	\$ 5,000
*LVSD Capital Project	\$ 5,000	\$ 5,000
*Mill Creek Memorial Park	\$ 1,209	\$ 1,209
*Community Garden	\$ 721	\$ 721
*Ligonier Trail	\$ 2,500	\$ 2,500
<b>Total Funds</b>	<b>\$ 2,327,396</b>	<b>\$ 2,494,804</b>

Bill Pay List:

General Fund: \$ 47,940.06

Capital Reserve Fund: \$ 19,525.13

**A motion** was made by Supervisor Verna and seconded by Supervisor Beaufort to approve the payment of bills. Motion carried unanimously.

**UNFINISHED BUSINESS** –

- a) Holding tank inspection designee –

**A motion** was made by Supervisor Beaufort and seconded by Supervisor Resenic to add Anthony Griffith of the LTMA as a designee for inspecting holding tanks at Loyalhanna Watershed and Wilpen Volunteer Fire Department. The vote was 2/1 with Supervisor Verna being the negative vote. The motion failed.

b) Ligonier Valley Police Commission Budget –

**A motion** was made by Supervisor Resenic and seconded by Supervisor Beaufort to approve the LVPD budget. The motion passed unanimously.

c) Resolution 2025-R-16 – 2026 real estate tax rate.

**A motion** was made by Supervisor Verna and seconded by Supervisor Beaufort to approve Resolution 2025-R-16 – the 2026 Real Estate Tax rate with a 1.5 mill (from 6 to 7.5 mil) increase. The motion carried unanimously.

d) Resolution 2025-R-17 – 2026 fee schedule.

**A motion** was made by Supervisor Verna and seconded by Supervisor Beaufort to approve Resolution 2025-R-17 – the 2026 Fee Schedule, inclusive of the sewage enforcement officer fees. The motion carried unanimously.

e) Resolution 2025-R-18 – 2026 budget.

**A motion** was made by Supervisor Verna and seconded by Supervisor Beaufort to approve Resolution 2025-R-18 – the 2026 budget. The motion carried unanimously.

f) 576 Old Lincoln Highway – Formal action was not required. The Board previously approved court action against the owners.

g) Country Market Detour, Waterford, VFD – No Action taken. Held over to the next meeting.

#### **NEW BUSINESS -**

a) Ligonier Beach Study Extension –

**A motion** was made by Supervisor Verna and seconded by Supervisor Beaufort to approve an extension to the Ligonier Beach Master Site Development and Pool Feasibility Study to the end of the first quarter of 2026 - 03/31/2026 . The motion carried unanimously.

b) Country Market Special Events Permit – No Action taken. Held over until someone is present from the Market to explain.

c) Holiday Market Special Events Permit – No Action taken. Held over until someone is present from the Market to explain.

d) Ligonier Valley Athletic Hall of Fame 5k Special Events Permit –

**A motion** was made by Supervisor Beaufort and seconded by Supervisor Verna to approve the Ligonier Valley Athletic Hall of Fame 5k Special Events Permit. The motion carried unanimously.

**ADDITIONAL COMMENTS FROM THE PUBLIC – All other items**

Pat McDowell wanted to thank the Board for its consideration of donations to volunteer fire departments in the budget. It is very much appreciated.

Cindy Brown expressed her appreciation of the increase to the tax millage.

**ADDITIONAL COMMENTS FROM THE SUPERVISORS**

Supervisor Beaufort expressed his wishes for all to be careful this time of year as there seems to be an increase in fires and accidents which impact the VFDs. Two volunteer fire departments have already responded to over 350 calls this year.

Supervisor Verna clarified that her negative vote for appointing Mr. Griffith as a holding tank inspection designee with the limits proposed would give the appearance of possibly giving preferential treatment, but her vote is not a reflection on anyone.

Supervisor Resenic wished everyone a Merry Christmas and Happy New Year, and asked that everyone would please be careful.

**EXECUTIVE SESSION -**

The Board went into Executive Session at 8:00 p.m. to discuss personnel matters with the Township Manager. The Board returned from Executive Session at 8:13 p.m.

**MOTION TO ADJOURN**

**A motion** was made by Supervisor Verna and seconded by Supervisor Resenic to adjourn the meeting. All of the board was in favor. The meeting was adjourned at 8:15 p.m.

Respectfully submitted,

Beverly Warfel

Assistant Secretary/Finance Officer