

November 26, 2024

The regular meeting of the Ligonier Township Supervisors was held Tuesday, November 26, 2024 at 4:30 p.m. in the Municipal Building with Chairman Dan Resenic presiding.

Members Present: Dan Resenic, Erik Ross, Scott Matson, Stephanie Verna, and John Beaufort.

Others Present: Township Manager Michael Strelic, Solicitor Dan Hudock, Engineer Ben Faas, Public Works Foremen Lance Griffith, Zoning/Code Enforcement Officer Rick Krouse, and Finance Officer Bethany Caldwell.

COMMENTS FROM THE PUBLIC

Doug Foster – commented on fire safety and inspections.

COMMENTS FROM THE SUPERVISORS

Supervisor Matson – No comment

Supervisor Ross – No comment

Supervisor Beaufort – No comment

Supervisor Verna – No comment

Supervisor Resenic – commented on the drought and commended the LTMA Manager and his staff for maintaining high quality and ample supply of water for our residents.

APPROVAL OF THE MINUTES

A **motion** was made by Erik Ross and seconded by Scott Matson to approve the minutes from the November 12, 2024 meeting. Motion carried unanimously.

CORRESPONDENCE

REPORTS:

MANAGER

Mr. Strelic reported that there is a Mutual Aid monthly report of service calls in the board's packets. He has received several letters of interest for the vacancies on our Planning Commission, Hearing Zoning Board, Recreation Board, and Vacancy Board, and he will provide them at the next meeting for the Supervisors to review, but reminded them the appointments will be made in January. Carpet cleaning is scheduled for next Monday and then we will determine whether we budget for an annual cleaning or new carpet. And finally, it is plow season, and as a reminder to the community, it takes about 5 hours for the crew to clear the entire township, so please have patience and exercise caution.

SOLICITOR

Mr. Hudock had nothing to report.

ENGINEER

Mr. Faas reported that he's working on Mallard Lane and he worked with county staff regarding our CDBG application for the Harvey Road bridge and there is one site development review.

ZONING / CODE ENFORCEMENT

Mr. Krouse presented his Zoning/Code Enforcement report for the month of October. Orchard Lane and Darlington code complaints have been closed. He informed the board that the school is modifying their land development plans for the baseball field and that will be back before the board for their review / approval.

PUBLIC WORKS

Mr. Griffith reported that 3 out of 4 dodges broke down while out plowing the first snow this past Friday and the guys were called out by 911 later to clear off the ridges. One of the trucks has been fixed, another is waiting on parts. We have drivers on new routes, they'll need some time to become familiar. The new 10-ton is at UC Municipal to be up-fitted and the tractor's parts have arrived.

FINANCE

Mrs. Caldwell presented the General Fund's Budget vs. Actual report for the month of October.

BILLS PAYABLE

A motion was made by Stephanie Verna and seconded by Erik Ross to approve the bills payable as presented. Motion carried unanimously.

UNFINISHED BUSINESS

2024-R-12 LVPD Code of Conduct Charter Amendment:

The LVPD commission has sent back revisions. Supervisor Matson said he is not interested in it all. Supervisor Resenic said he needs more time to review. No action taken.

107 Coyote Lane Code Violation

Mr. Krouse noted the owner has been in contact and has made slight improvements, recommends giving the owner some more times. No action taken.

Burning Prohibition

There has been rain and snow since the burn was enacted!

A motion was made by Scott Matson and seconded by Erik Ross to remove the burning prohibition. Motion carried unanimously.

2025 Budget

As a reminder the budget has to be posted for 20 days minimum so it cannot be voted on tonight. Insurance renewals have come in so staff could update the 2025 estimates with actuals. Staff to create a summary log of these changes.

2024-R-20 2025 Real Estate Tax Rate

To be passed with the 2025 budget. No action taken.

2024-R-21 2025 Fee Schedule

Staff updated the road opening fee category – our fees were based off the fees PennDOT’s charges to open state roads – seemed too high for Township roads. To be passed with the 2025 budget. No action taken.

2024-R-22 2025 Budget Resolution

To be passed with the 2025 budget. No action taken.

NEW BUSINESS

2024-O-06 Burning Ordinance Amendment

There are a few loopholes in the current ordinance, specifically “recreational, cooking, and ceremonial” fires.

A motion was made by Erik Ross and seconded by John Beaufort authorizing staff to close those loopholes and advertise to the public that the burning ordinance is being amended. Motion carried unanimously.

LVPD 2025 Budget

A motion was made by Stephanie Verna and seconded by John Beaufort to approve the Ligonier Valley Police Department’s 2025 budget. Motion carried unanimously.

Supervisor Ross asked about the “net balance” and Supervisor Verna explained it is a conservative budget.

Waterford VFD Printout Changes

The county asked for a letter confirming Waterford VFD’s previously approved printout changes.

A motion was made by Erik Ross and seconded by John Beaufort to approve the printout changes letter. Motion carried unanimously.

Mr. Resenic stated he had an item he wished to discuss that was not on the agenda and this was because he received the information at 7:45 a.m. today.

A motion was made by Erik Ross and seconded by Scott Matson to amend the meeting agenda by adding the “Ligonier Valley Police Commission’s township resident appointment” as a New Business item. Motion carried, 4:1.

Mr. Resenic read an email from LVPD Commission Chair Matt Smith. Mr. Smith proposed appointing the Ligonier Township’s resident position at the next meeting to promote continuity.

There was a discussion about the appointment process and past practices.

A motion was made by Erik Ross and seconded by Scott Matson directing Mr. Hudock to write a letter to the LVPD Commission regarding past practices and request that the Commission wait to make appointments during the January organization meeting. Motion carried unanimously.

EXECUTIVE SESSION

There was no executive session.

ADDITIONAL COMMENTS FROM THE PUBLIC

Mr. Foster asked about a code violation.

ADDITIONAL COMMENTS FROM THE SUPERVISORS

Supervisor Ross – No comment

Supervisor Beaufort – No comment

Supervisor Matson – commended staff on their work

Supervisor Verna – Happy Thanksgiving!

Supervisor Resenic – Happy Thanksgiving!

MOTION TO ADJOURN

A motion was made by Stephanie Verna and seconded by Erik Ross to adjourn the meeting. All of the board was in favor. The meeting was adjourned at 5:08 p.m.

Respectfully submitted,

Bethany Caldwell
Assistant Secretary/Treasurer

Ligonier Township, Westmoreland County, PA
Bill Payments for All Vendors
November 25, 2024

Vendor	Type	Num	Amount
Nov 25, 24			
West Penn Power	Bill Pmt -Check	ACH	542.69
AA Septic Tank Service	Bill Pmt -Check	26554	187.50
Andrews Sales & Service LLC	Bill Pmt -Check	26555	128.90
Apex Companies LLC	Bill Pmt -Check	26556	3,800.00
Fayette Parts Service, Inc.	Bill Pmt -Check	26557	804.50
Glassmere Fuel Service	Bill Pmt -Check	26558	2,894.91
Laurel Valley Hardware Inc.	Bill Pmt -Check	26559	17.51
Ligonier Township Municipal Authority	Bill Pmt -Check	26560	240.00
Ligonier Twp VFD # 1 Relief Association	Bill Pmt -Check	26561	0.00
Michael Shadron	Bill Pmt -Check	26562	150.00
MultiMetal	Bill Pmt -Check	26563	340.00
Napotnik Welding Supplies	Bill Pmt -Check	26564	135.64
PennPrime	Bill Pmt -Check	26565	19,849.00
Pleasant Unity Supply	Bill Pmt -Check	26566	6,552.00
Ramsey Excavating, LLC	Bill Pmt -Check	26567	6,960.00
Smith Propane & Oil	Bill Pmt -Check	26568	1,529.71
Spory's Locksmith	Bill Pmt -Check	26569	1,010.00
The Latrobe Bulletin	Bill Pmt -Check	26570	179.00
Town & Country Motors	Bill Pmt -Check	26571	26.00
Tresco Paving Corp	Bill Pmt -Check	26572	655.85
U.S. Municipal	Bill Pmt -Check	26573	1,078.69
UniFirst Corporation	Bill Pmt -Check	26574	481.79
Unifirst First Aid & Safety	Bill Pmt -Check	26575	90.08
Valley Landscaping & Lawn Care	Bill Pmt -Check	26576	600.00
Washington National Insurance Company	Bill Pmt -Check	26577	165.36
West Penn Power 2813	Bill Pmt -Check	26578	9.79
West Penn Power 6175	Bill Pmt -Check	26579	128.77
Windber Stone LLC	Bill Pmt -Check	26580	3,846.57
Wilpen Volunteer Firefighters Relief Asso	Bill Pmt -Check	26581	16,783.84
Nov 25, 24			69,188.10

*OK
 SAV
 11-26-24*

12:54 PM

11/25/24

Ligonier Beach Property Project
Bill Payments for All Vendors
November 25, 2024

<u>Vendor</u>	<u>Type</u>	<u>Num</u>	<u>Amount</u>
Nov 25, 24 Mackin Engineering Company	Bill Pmt -Check	1019	10,540.59
Nov 25, 24			<u>10,540.59</u>

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11-26-24*