

**October 8, 2024**

The regular meeting of the Ligonier Township Supervisors was held Tuesday, October 8, 2024 at 7:00 p.m. in the Municipal Building with Chairman Dan Resenic presiding.

**Members Present:** Dan Resenic, Erik Ross, Stephanie Verna, Scott Matson, and John Beaufort.

**Others Present:** Township Manager Michael Strelac, Solicitor Dan Hudock, Chief of Police Michael Matronics, and Finance Officer Bethany Caldwell.

**COMMENTS FROM THE PUBLIC**

**Scott Gongaware** – commented on Supervisor Ross’ quotes in a recent newspaper article and asked him for specific examples with evidence of corruption within the Ligonier Valley Police Department and he asked if the allegations had been reported to the Commission, because to-date they have not received anything.

Supervisor Ross responded that specifics would be forthcoming in his lawsuit.

**Christina Show** – asked Supervisor Ross if he reported his allegations of police corruption to the Commission, the Board of Supervisors and/or an outside agency. She commented on the Ligonier Valley Police Department Commissioners’ Code of Conduct and asked why Supervisor Resenic voted against it.

Supervisor Ross responded he will answer that in his lawsuit.

**COMMENTS FROM THE SUPERVISORS**

Supervisor Verna – Reminded citizens to follow the proper protocol to report concerns about police misconduct.

Supervisor Beaufort – Added that residents can come to the public meeting to present their concerns.

Supervisor Matson – no comment

Supervisor Ross – Raised concerns about a non-resident being permitted to speak during public comment during the most recent Ligonier Valley Police Commission meeting.

**No motion** was made, no action was taken.

Supervisor Resenic – no comment

## **APPROVAL OF THE MINUTES**

**A motion** was made by Erik Ross and seconded by Scott Matson to approve the minutes from the September 24, 2024 meeting. Motion carried unanimously.

## **CORRESPONDENCE**

1. PennDOT: 2024 Multimodal transportation fund application
2. Ligonier Valley Library Request for funds
3. PennDOT Liquid Fuels 2025 estimated allocation
4. Mutual Aid Activity Report (calls per month by municipality)
5. Mutual Aid "Gift of Life" fundraising campaign

## **REPORTS:**

### **MANAGER**

Mr. Strelac reported on several things he learned from a recent PSATS training including:

- Multimodal Transportation Fund (MTF) grants: a Liquid Fuels rep reported a municipality in Greene County was the recipient of an MTF grant for a bridge project due to the Oil & Gas industry's presence. We should submit an application for the Ramsey Bridge.
- DCNR grants: Project timelines were explained, the grant period opens in January, is awarded in the fall, contracts are finalized the following January, construction begins the following summer. For us, that means (assuming the current Ligonier Beach study is done and the grant application is successful) the earliest grant funded work we'd see down there would not begin until the summer of 2027.
- Chip-seal Contracts: Get our bids out as early as possible when the contractors are looking for work and keep timelines flexible.
- Broadband: it's coming, we don't have to do anything, they've started around the Piper/West/Griffith area and the build out completion, at the latest, is five years from now.
- Road maintenance ordinance: should be updated to make utilities that cut our roads restore them from curb to curb. Will research what other communities do.
- Other recommendations included tasks/projects we have already completed such as - update zoning code, update property maintenance code, use the budget and math to cost out labor negotiation requests and offers, and get ready for winter (half of the trucks are done).

Mr. Strelcic reported he is in the process of speaking with the various board / commission members with terms expiring at the end of year to gauge their interest in being reappointed.

Supervisor Verna asked for a list of these people, what board they serve on, and whether or not they want to be reappointed.

**SOLICITOR**

Mr. Hudock reported work continues on code enforcement issues, and he will be filing against Cherokee Lane.

**POLICE**

No report.

**TREASURER**

Supervisor Verna read the fund balances as of September 30, 2024:

<b>Fund Balances (month end)</b>	<b>September</b>
General Fund	\$ 639,505
General Fund Reserves	\$1,312,520
Liquid Fuels Tax Fund	\$ 275,705
Capital Fund Reserves	\$ 44,447
Ligonier Beach Park Fund	\$ 122,213
Developer's Fund*	\$ 7,709
*Escrow	\$ 4,000
*Mill Creek Memorial Park	\$ 1,209
*Ligonier Trail	\$ 2,500
*Kids Corner grant	\$ -
<b>Total Funds</b>	<b>\$2,402,099</b>

**BILLS PAYABLE**

A **motion** was made by Stephanie Verna and seconded by Erik Ross to approve the bills payable as presented. Motion carried unanimously.

**UNFINISHED BUSINESS**

**LVPD Code of Conduct:**

A **motion** was made by Dan Resenic and seconded by Erik Ross to provide the Ligonier Valley Police Commission with a copy of the revised code of conduct for their consideration along with the addition of mandatory annual hair follicle drug testing for the commission members. There was a roll call vote: Supervisors Matson, Ross, Beaufort, & Resenic voted aye; Supervisor Verna voted nay. Motion carried 4:1.

## **NEW BUSINESS**

### **Kimberly Black Plan:**

This plan adds a lot to an adjoining parcel and was reviewed and recommended by the Planning Commission.

**A motion** was made by Erik Ross and seconded by Scott Matson approving the Kimberly Black Plan. Motion carried unanimously.

### **Thelma Griffith Estate Plan**

This plan subdivides one parcel into four parcels; three of which will be added to existing adjoining parcels. This plan was recommended by the Planning Commission.

**A motion** was made by Erik Ross and seconded by Scott Matson approving the Thelma Black Estate Plan. Motion carried unanimously.

### **Burning Ordinance Violation**

There was a discussion about the code enforcement process, specifically with respect to issuing fines, what the ordinances state and clarifying the Zoning / Code Enforcement Officer's authority.

Mr. Hudock to research further and clarify roles. No action taken.

### **Feaster Pension Consultant Services Agreement:**

Mr. Feaster submitted a new agreement.

**A motion** was made by John Beaufort and seconded by Erik Ross to approve the Feaster Pension Consultant Services Agreement. Motion carried unanimously.

## **EXECUTIVE SESSION**

The Supervisors went into executive session at 7:40 p.m. to discuss personnel matters related to the Public Works Foreman agenda item, and resumed their regular meeting at 7:43 p.m.

**A motion** was made by Erik Ross and seconded by Scott Matson to increase Mr. Griffith's salary by \$1 per hour, retroactive to August 28, 2024. Motion carried.

## **ADDITIONAL COMMENTS FROM THE PUBLIC**

There were no additional comments from the public.

## **ADDITIONAL COMMENTS FROM THE SUPERVISORS**

Supervisor Matson – no comment

Supervisor Ross – Reiterated his opening comments, suggesting that the Township Solicitor send a letter to the Police Commission to have Mr. Hamilton’s comments removed from the meeting records and to have both boards adhere to the same public comment statues moving forward.

Supervisor Beaufort – Reminded residents about burning during current dry conditions, especially considering fire company volunteers will also be volunteering at Fort Ligonier Days

Supervisor Resenic – no comment

Supervisor Verna - no comment

**MOTION TO ADJOURN**

**A motion** was made by Erik Ross and seconded by Scott Matson to adjourn the meeting. All of Board was in favor. The meeting was adjourned at 7:50 p.m.

Respectfully submitted,

Bethany Caldwell  
Assistant Secretary/Treasurer

**Ligonier Township, Westmoreland County, PA**  
**Bill Payments for All Vendors**  
 October 7, 2024

Vendor	Type	Num	Amount
<b>Oct 7, 24</b>			
Total Service, Inc.	Bill Pmt -Check	ACH	187.92
AA Septic Tank Service	Bill Pmt -Check	26455	250.00
Air-Vac Inc.	Bill Pmt -Check	26456	62.00
Atlas Chiropractic of Ligonier - V	Bill Pmt -Check	26457	85.00
Bedford Valley & Jacobs Petroleum	Bill Pmt -Check	26458	97.00
D.D.T.A. Services Inc	Bill Pmt -Check	26459	98.00
Daniel C. Hudock Attorney at Law	Bill Pmt -Check	26460	1,100.00
Fayette Parts Service, Inc.	Bill Pmt -Check	26461	983.40
First Commonwealth Bank	Bill Pmt -Check	26462	1,317.42
Glassmere Fuel Service	Bill Pmt -Check	26463	3,009.72
Laurel Valley Hardware Inc.	Bill Pmt -Check	26464	33.50
Ligonier Agway	Bill Pmt -Check	26465	52.99
Ligonier Giant Eagle	Bill Pmt -Check	26466	59.68
Ligonier Stone & Lime Concrete Company	Bill Pmt -Check	26467	1,865.00
MEIT	Bill Pmt -Check	26468	218.60
MoTrim Inc.	Bill Pmt -Check	26469	245.24
Municipal Authority of Westmoreland Count	Bill Pmt -Check	26470	702.25
Napotnik Welding Supplies	Bill Pmt -Check	26471	15.60
Pennsylvania Municipal Service Co.	Bill Pmt -Check	26472	320.25
Pennsylvania One Call System, Inc.	Bill Pmt -Check	26473	33.54
Rolling Hills Industries, Inc	Bill Pmt -Check	26474	422.00
Royal Oak Retriever, LLC	Bill Pmt -Check	26475	60.00
Staples	Bill Pmt -Check	26476	328.80
The EADS Group	Bill Pmt -Check	26477	585.78
The Latrobe Bulletin	Bill Pmt -Check	26478	53.60
TKL Code Inspection Service, Inc.	Bill Pmt -Check	26479	8,890.94
Tom Brown	Bill Pmt -Check	26480	798.00
Town & Country Motors	Bill Pmt -Check	26481	800.65
Tricia Levander	Bill Pmt -Check	26482	1,000.00
U.S. Municipal	Bill Pmt -Check	26483	299.25
UAW LOCAL 204	Bill Pmt -Check	26484	367.13
UniFirst Corporation	Bill Pmt -Check	26485	254.64
Unifirst First Aid & Safety	Bill Pmt -Check	26486	123.70
Unity Printing Co., Inc.	Bill Pmt -Check	26487	78.05
West Penn Power 791	Bill Pmt -Check	26488	203.86
Western Pennsylvania Teamsters and Employ	Bill Pmt -Check	26489	18,522.00
Wilpen Volunteer Firefighters Relief Asso	Bill Pmt -Check	26490	16,783.84
Windber Stone LLC	Bill Pmt -Check	26491	2,454.31
West Penn Power 6175	Bill Pmt -Check	26492	128.77
West Penn Power 2813	Bill Pmt -Check	26493	12.93
<b>Oct 7, 24</b>			<b>62,905.34</b>

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