

April 24, 2024

The regular meeting of the Ligonier Township Supervisors was held Wednesday, April 24, 2024 at 4:30 p.m. in the Municipal Building with Secretary / Treasurer Stephanie Verna presiding.

Members Present: Stephanie Verna, John Beaufort and Scott Matson. Dan Resenic and Erik Ross were absent.

Others Present: Township Manager Michael Strelac, Solicitor Dan Hudock, Engineer Ben Faas, Public Works Foreman Lance Griffith, Zoning/Code Enforcement Officer Rick Krouse, and Finance Officer Bethany Caldwell.

COMMENTS FROM THE PUBLIC

1. Ken Burns – Commented on the current condition of Hidden Valley Road.
2. Marcia Burns – Commented on the trees in the Hidden Valley Road right-of-way and thanked Public Works for the road maintenance over the years.
3. Jim Miller – Commented on the Hidden Valley Road project.

COMMENTS FROM THE SUPERVISORS

Supervisor Matson – Said the Township roads need to be maintained and narrow roads present safety issues. Trees in the right-of-way damage the township’s plows. Hidden Valley Road should be sealed next year after its base is built up. He has no problem with the crew cleaning up the fallen trees. The hillside will be planted and the vegetation will come back.

Supervisor Beaufort – No comment.

Supervisor Verna – No comment.

APPROVAL OF THE MINUTES

A motion was made by John Beaufort and seconded by Scott Matson to approve the minutes from the April 9, 2024 meeting. Motion carried unanimously.

CORRESPONDENCE

1. Liquid Fuels Audit Report, 2021-22, there were no findings.

REPORTS:

MANAGER

Mr. Strelac reported the Township’s Dumpster Day event was held this past Saturday, about 80 people show up. The event cost \$3k and about \$900 in fees were collected. The Ligonier Country Market is working with the Westmoreland County Park Police on their emergency plan (a requirement of the special permit application).

SOLICITOR

Mr. Hudock deferred his report to the “Inspection of Sanitary Sewer Lines” Ordinance agenda item under the New Business section.

ENGINEER

Mr. Faas reported he met with Mr. Strelac and Mr. Griffith to discuss the work required to bring Myers School Road back up to standard.

ZONING / CODE ENFORCEMENT

Mr. Krouse presented his monthly report and noted there was another burning complaint he was able to resolve.

PUBLIC WORKS

Mr. Griffith reported on the Crew’s current and upcoming projects.

FINANCE

The Finance Committee report was deferred to the next meeting.

The General Fund’s budget vs. actual report for the month of March was presented to the Board.

BILLS PAYABLE

A motion was made by Scott Matson and seconded by John Beaufort to approve the bills payable as presented. Motion carried unanimously.

UNFINISHED BUSINESS

Ordinance 2024-O-01 Zoning Ordinance

This ordinance was submitted to the County for their review and we have received their comments. Tabled to the next meeting, when the full board will be present.

Ordinance 2024-O-03 Property Maintenance Code

This ordinance has been advertised and is ready for final approval, but was held to the next meeting, when the full board will be present.

NEW BUSINESS

Hidden Valley Road

Hidden Valley Road’s work plan and budget documents were provided per the Board’s request.

Resolution 2024-R-06 Muir Road Resurfacing Agreement

Fairfield Township would like to use our Quaker Sales contract to have their portion of Muir Road resurfaced.

A motion was made by Scott Matson and seconded by John Beaufort to approve 2024-R-06, Muir Road Resurfacing Agreement. Motion carried unanimously.

Ordinance 2024-R-04 Inspection of Sanitary Sewer Lines

Ligonier Township does not have an ordinance addressing infiltration and inflow into the public sewer system. The Township's Municipal Authority will adopt rules and regulations to oversee the inspections each time a house is sold / refinanced.

A motion was made by John Beaufort and seconded by Scott Matson to advertise Ordinance 2024-R-04, Inspection of Sanitary Sewer Lines. Motion carried unanimously.

ADDITIONAL COMMENTS FROM THE PUBLIC

1. Shannon Pultz – Commented on Hidden Valley Road's project management.
2. Chris Furman, Esq. – Commented on Hidden Valley Road and the trees removed in the right-of-way.
3. Deborah Messer – commented she could not hear Mr. Strelac and asked why the Board was going into an executive session.

ADDITIONAL COMMENTS FROM THE SUPERVISORS

Supervisor Matson – Noted the Crew was not finished with the Hidden Valley Road project. He gave a report of our current solicitor's annual expense as compared to previous solicitors' costs and said Mr. Hudock and Mr. Strelac do a good job for the Township.

Supervisor Verna – Thanked the residents for taking the time to express their concerns. She appreciates their patience as we work together to navigate through the Hidden Valley Road project. She said some of the higher legal fees in the past were in response to work load (new ordinances, comprehensive plan, etc.). Something to think about as we get 5-10 years out and need to update those ordinances and plans.

EXECUTIVE SESSION

There was an executive session from 5:40 p.m. to 5:50 p.m. to discuss a potential grievance from the union regarding health care.

MOTION TO ADJOURN

A motion was made by John Beaufort and seconded by Scott Matson to adjourn the meeting. All of the board was in favor. The meeting was adjourned at 5:51 p.m.

Respectfully submitted,

Bethany Caldwell
Assistant Secretary/Treasurer

Ligonier Township, Westmoreland County, PA

Bill Payments for All Vendors

April 22, 2024

Vendor	Type	Num	Amount
Apr 22, 24			
Comcast	Bill Pmt -Check	ACH	552.10
AA Septic Tank Service	Bill Pmt -Check	26134	312.50
Apex Companies LLC	Bill Pmt -Check	26135	1,989.00
Black's Specialty Service	Bill Pmt -Check	26136	103.55
Diamond Communications Solutions	Bill Pmt -Check	26137	1,542.84
Fayette Parts Service, Inc.	Bill Pmt -Check	26138	33.96
Lane Enterprises Inc	Bill Pmt -Check	26139	16,186.00
Laurel Valley Hardware Inc.	Bill Pmt -Check	26140	119.09
Ligonier Giant Eagle	Bill Pmt -Check	26141	44.78
Maust Excavating INC	Bill Pmt -Check	26142	1,600.00
Monarch Products Co Inc	Bill Pmt -Check	26143	7,717.03
ODB Company	Bill Pmt -Check	26144	1,666.98
Pleasant Unity Supply	Bill Pmt -Check	26145	10,109.00
PSATS	Bill Pmt -Check	26146	5,417.49
Russell Standard Corp.	Bill Pmt -Check	26147	2,635.79
UniFirst Corporation	Bill Pmt -Check	26148	198.16
Windbar Stone LLC	Bill Pmt -Check	26149	4,021.28
Ligonier Valley Police Department	Bill Pmt -Check	26150	119,289.00
Apr 22, 24			173,538.55

OK
 ser 4/24/24