

**February 27, 2024**

The regular meeting of the Ligonier Township Supervisors was held Tuesday, February 27, 2024 at 4:30 p.m. in the Municipal Building with Chairman Dan Resenic presiding.

**Members Present:** Dan Resenic, Erik Ross, Scott Matson, and John Beaufort. Stephanie Verna was absent.

**Others Present:** Township Manager Michael Strelac, Solicitor Dan Hudock, Engineer Ben Faas, Public Works Foremen Lance Griffith, Zoning/Code Enforcement Officer Rick Krouse, Emergency Management Coordinator Pat McDowell, and Finance Officer Bethany Caldwell.

**COMMENTS FROM THE PUBLIC**

There were no comments from the public.

**COMMENTS FROM THE SUPERVISORS**

There were no comments from the Supervisors.

**APPROVAL OF THE MINUTES**

A **motion** was made by Erik Ross and seconded by Scott Matson to approve the minutes from the February 13, 2024 meeting. Motion carried unanimously.

**CORRESPONDENCE**

1. Peters Road Bridge preservation work notification; Mr. Strelac explained the Township's bridge was selected by the state to participate in their pilot maintenance program
2. Ligonier Borough Council's invitation to an Easter Egg Hunt at Friendship Park

**REPORTS:**

**MANAGER**

Mr. Strelac looked up the average number of professional fire department service calls around the state; our volunteer fire departments are on par in terms of service call volume. Supervisor Beaufort noted that Waterford VFD had 370 calls last year and 70 calls last month. Supervisor Beaufort stated that the VFDs appreciate the support of both the Public Works Department and the Police Department when they help remove trees on the roads. Supervisor Ross said there were approximately 70-80 calls a year when he first started in the 80's and there seems to be more weather driven events (utility lines down, trees down, flooding, etc.).

**ENGINEER**

Mr. Faas brought the bid package for the Township's seal coat roads and asked when the board would like to open the bids. Mr. Strelac has it on the agenda for the first meeting in April.

## **SOLICITOR**

Mr. Hudock completed a draft of lateral line testing, rules and regulations. He sent the draft to the Ligonier Township Municipal Authority Manager Anthony Griffith for review as his staff will be designated to implement the program.

## **ZONING / CODE ENFORCEMENT**

Mr. Krouse reviewed his January report with the board and gave an update on activities.

## **PUBLIC WORKS**

Mr. Griffith said this year's seal coat request for proposals (RFPs) specifies slag materials will not be used on Township roads as it crumbles and creates a lot of dust. The crew are widening Hidden Valley Road in preparation for grant work, organizing the Township's storage yard, and marking trees in the right-of-way to be taken down. The new truck has been outfitted. Training has been scheduled for the new lift.

## **FINANCE**

January's General Fund budget report was presented to the board.

## **BILLS PAYABLE**

A **motion** was made by Erik Ross and seconded by Scott Matson to approve the bills payable as presented. Motion carried unanimously.

## **UNFINISHED BUSINESS**

### **Ordinance 2024-O-01 Zoning Ordinance:**

This ordinance is back from the Planning Commission and has been updated accordingly. The next step is to send it to the County for review. No action was taken.

### **Ordinance 2024-O-02 Restating the Non-Uniform Pension Plan:**

This ordinance has been advertised and the union was notified. Mr. Strelac reminded the board there are no substantive changes – restating was recommended by the plan's consultant as it incorporates piecemeal changes made via union agreements and resolutions approved over the years.

A **motion** was made by Erik Ross and seconded by Scott Matson to approve Ordinance 2024-O-02. Motion carried unanimously.

## **NEW BUSINESS**

### **Ordinance 2024-O-03 Property Maintenance Code:**

Mr. Hudock noted there are five different penalty sections, the code should be simplified to include only one section. Mr. Krouse recommended using exact language from the International Code Council's property maintenance code (IPMC) and then remove any sections and/or language that is not applicable. Supervisor Beaufort reminded the board that it took issue with some of the IPMC language and that is how we ended up with our current property maintenance code. At minimum, Mr. Strelac would like to streamline the penalty sections and

sought the board's recommendation on how to proceed. Mr. Krouse will bring a revised Property Maintenance Code to the board for consideration.

**Resolution 2024-R-04 Semiquincentennial America 250 PA:**

Mr. Strelac said this was a request from the Go Laurel Highlands Visitors Bureau and the County Commissioners, and it does not commit the Township to any specific action. It is an endorsement of the state's activities.

**A motion** was made by Erik Ross and seconded by John Beaufort to approve Resolution 2024-R-04. Motion carried unanimously.

**Myers School Road:**

The Township has an agreement with Coal Loaders specifying they will repair (double seal coat) a section of Myers School Road in the spring, before the Township reopens the road. They have requested keeping the road closed until repairs are completed later in the year. Mr. Strelac and Mr. Griffith support this request as this would allow the Township to coordinate its own repairs to other sections of the road, once the chip-seal coat projects are bid out and a contract is awarded later this year. Supervisor Resenic asked if the road was safe to travel before repairs are made. Mr. Strelac answered they'd need to go 25 miles per hour, it's mostly gravel. Supervisor Matson asked if the road will be paved. Mr. Strelac clarified some sections would receive a single coat of chip-seal, others a double-coat. Supervisor Resenic asked when the fines would start incurring if the road remained closed – October 2024. Supervisor Beaufort asked if Coal Loaders is still using the road and noted there's a chance the road might be damaged by continued use. Emergency Management Coordinator Pat McDowell said the road is mostly gravel in some places, it needs repaired and recommended keeping it closed from a safety standpoint.

**A motion** was made by Erik Ross and seconded by Scott Matson to keep Meyers School Road closed until road work is complete. Motion carried unanimously.

**Resolution 2024-R-05:**

This resolution amends 2023-R-21, authorizing staff to apply for Local Share Account Statewide Grant last year for a 10 ton truck and changes the grant amount requested from \$203,509 to \$222,509 due the vendor's revised quote.

**A motion** was made by Erik Ross and seconded by Scott Matson to approve 2024-R-05. Motion carried unanimously.

**EXECUTIVE SESSION**

There was no executive session.

**ADDITIONAL COMMENTS FROM THE PUBLIC**

There were no comments from the public.

**ADDITIONAL COMMENTS FROM THE SUPERVISORS**

Supervisor Resenic – thanked the Public Works Crew for their work and asked Mr. Griffith to pass his comment on to the team.

**MOTION TO ADJOURN**

A **motion** was made by Erik Ross and seconded by Scott Matson to adjourn the meeting. All of the board was in favor. The meeting was adjourned at 5:00 p.m.

Respectfully submitted,

Bethany Caldwell  
Assistant Secretary/Treasurer

## Ligonier Township, Westmoreland County, PA

## Bill Payments for All Vendors

February 26, 2024

Vendor	Type	Num	Amount
<b>Feb 26, 24</b>			
Atlas Chiropractic of Ligonier - V	Bill Pmt -Check	26023	170.00
Bedford Valley & Jacobs Petroleum	Bill Pmt -Check	26024	1,418.00
Comcast	Bill Pmt -Check	26025	552.19
Dumbauld's Tire Service, Inc.	Bill Pmt -Check	26026	450.00
Fayette Parts Service, Inc.	Bill Pmt -Check	26027	138.81
Glassmere Fuel Service	Bill Pmt -Check	26028	3,488.18
Highlands Quality Climate Control LLC	Bill Pmt -Check	26029	450.99
Laurel Valley Hardware Inc.	Bill Pmt -Check	26030	9.98
Ligonier Township Municipal Authority	Bill Pmt -Check	26031	240.00
Ligonier Valley Police Department	Bill Pmt -Check	26032	119,289.00
LVTech	Bill Pmt -Check	26033	108.00
Russell Standard Corp.	Bill Pmt -Check	26034	2,380.32
Stuck Enterprises	Bill Pmt -Check	26035	1,418.00
Town & Country Motors	Bill Pmt -Check	26036	1,133.15
UniFirst Corporation	Bill Pmt -Check	26037	334.98
Unity Printing Co., Inc.	Bill Pmt -Check	26038	45.00
West Penn Power	Bill Pmt -Check	26039	127.09
West Penn Power	Bill Pmt -Check	26040	19.60
<b>Feb 26, 24</b>			<b>131,773.29</b>

12:37 PM

02/26/24

**Ligonier Township - Escrow Account**  
**Bill Payments for All Vendors**  
February 26, 2024

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<u>Vendor</u>	<u>Type</u>	<u>Num</u>	<u>Amount</u>
Feb 26, 24 Clearwater Logging & Excavating LLC - V	Bill Pmt -Check	1059	2,250.00
Feb 26, 24			<u>2,250.00</u>