

Ligonier Township Supervisors  
Special Meeting  
September 25, 2014

The Ligonier Township Supervisors met in special session at 4:00 pm. Present were Chairman Paul Knupp, Vice Chairman D. Scott Matson and Timothy Komar.

Public Comment for Agenda items:

Rita Giesey questioned the donation to the Ligonier Valley Library and asked if action would be taken on that item. Township Manager Terry Carcella stated that would be addressed by the supervisors during the meeting.

Managers' Verbal report:

Terry Carcella stated that there was a draft budget on the agenda for review purposes. He reported that the General Fund has a balance of approximately \$471,000.00. Potential income for this year will come from taxes and he feels we will be in very good shape. A small flow treatment bond will be addressed as it was erroneously deposited into the General Fund and calculations will need to be done before the money is refunded.

- A motion was made by Timothy Komar and seconded by Scott Matson to pay all bills as presented. Motion carried.

Correspondence: A letter was received from Janet Hudson, director of the Ligonier Valley Library, requesting a donation of \$1,500.00.

- A motion was made by Paul Knupp and seconded by Timothy Komar to donate \$1,500.00 to the Ligonier Valley Library. Motion carried.

Solicitors' report:

Solicitor Michael Kornis clarified that the policy for donations under the second class township code permits donations to libraries under article 15.

New Business:

- A motion was made by Timothy Komar and seconded by Scott Matson to approve Resolution 2014-R-15 regarding the Police Pension Fund. Motion carried.
- A motion was made by Timothy Komar and seconded by Scott Matson to approve hiring EDMS Consultants to develop a new Employee Handbook at a cost of \$5,250.00. Motion carried.

- A motion was made by Timothy Komar and seconded by Scott Matson to approve Bulava and Associates for General Insurance Coverage for Ligonier Township, at a cost of \$30,825.00 with a five million dollar umbrella. Paul Knupp abstained from voting. Motion carried.
- A motion was made by Timothy Komar and seconded by Scott Matson approving attendance by Terry Carcella, Township Manager, to attend the APMM Conference on October 17, 2014 with all incurred expenses paid. Motion carried.
- A motion was made by Timothy Komar and seconded by Paul Knupp to approve the appointment of James E. Giesey, Jr. as second alternate on the Zoning Hearing Board. Motion carried.
- A draft budget was presented to the Supervisors for their review.

Public comment – Rita Giesey questioned the second class code. Michael Korn stated that the second class township code, article 15, lists all of the corporate powers of the township, specifically the library donation. The power to do that is listed in 1539.

The Supervisors went into executive session to discuss personnel issues and litigation. The meeting resumed after executive session at 5:12 pm. Michael Korn stated that executive session involved litigation and personnel matters and certified for the record that all conversations were in compliance with the Pennsylvania Sunshine Act.

- A motion was made by Timothy Komar and seconded by Scott Matson to adjourn the meeting at 5:13 pm. Motion carried.

Respectfully submitted,

Barbara L. Hollick  
Assistant Secretary