

Ligonier Township Supervisors

Minutes

February 11, 2014

The Supervisors of Ligonier Township met in regular session at 7:00 pm with all three supervisors present: Timothy R. Komar, Paul Knupp and D. Scott Matson.

A motion was made by Timothy Komar and seconded by Scott Matson to approve the minutes of January 14, 2014. Motion carried.

**Zoning Office – Shelly Kaltenbaugh**

Kaltenbaugh reported that the township has received five proposals for the certified building inspectors' position that would allow us to opt back into the building program. She stated that she is assembling that information so that we can compare the proposals. She is investigating best Management Practices that would accompany our Storm Water Ordinance to see if the state requires the Municipality to adopt this resolution. At the Planning Commission Meeting, following their regular business meeting, they will have an informal panel discussion consisting of Dennis Puko from the Pennsylvania Department of Community and Economic Development and Brian Lawrence for Westmoreland County Planning and Development and Attorney Les Melocker to discuss planning in Ligonier Township, land use issues and available funding for Comprehensive Plans and other Planning Studies. Kaltenbaugh reported that she met with representatives from Sheetz last week and anticipates that earthwork and site preparation will begin in the next two weeks at the property on Routes 711 and 271.

**Police Department – Chief Michael Matrunic**

Matrunic reported that his office has received donations from many organizations in the township to help secure three new tasers, with all the equipment and extras needed. He wanted to thank the following who have made donations: Laurel Valley Golf Club, Ligonier Rotary, Ligonier Camp and Conference, American Legion, Ligonier YMCA, Bethlen Community, Sue R. Kinsey, Tax Collector, Valley School of Ligonier, Laurel Highlands Property Management, Sons of American Legion. He also requested that residents be mindful of depositing snow on the roadways as this creates a dangerous situation.

**Treasurers Report -**

A motion was made by Timothy Komar and seconded by Scott Matson to approve the financial statement for January. Motion carried.

**Engineers Report -** nothing to report

**Solicitor's Report –**

Scott Avolio gave a report on the duties of a township manager. He will be preparing an ordinance that will stipulate the duties a manager is expected to perform. The township will advertise seven days prior to the March meeting that an ordinance will be put before the board at the meeting for approval and at that time the Supervisors will be able to advertise for a Township Manager.

A motion was made by Scott Matson and seconded by Timothy Komar to approve payment of the bills as presented. Motion carried.

**Old Business –**

- 1) A motion was made by Timothy Komar and seconded by Scott Matson to amend a previous motion to release a cash bond to the Municipal Authority of Westmoreland County as the information was incorrect at the original vote. It was approved to release the amount of \$2,500.00 and should have been \$1,250.00. Motion carried.

**New Business –**

- 1) A motion was made by Timothy Komar and seconded by Scott Matson to approve a month to month lease for property located at 56 Old Lincoln Highway, Ligonier, PA owned by Ligonier Township. Komar stated that the property has been rented to Ron and Helen Fetterman for the past 44 years. Motion carried.
- 2) A motion was made by Timothy Komar and seconded by Scott Matson to authorize the chairman to sign an easement with Ligonier Camp & Conference Center. Motion carried.
- 3) A motion was made by Timothy Komar and seconded by Scott Matson to authorize the solicitor to prepare an Ordinance requiring numbering of structures throughout Ligonier Township. Motion carried.
- 4) A motion was made by Scott Matson and seconded by Timothy Komar to authorize the purchase of an additional one million dollars in insurance coverage. The cost will be \$2,250.00 for a six month policy. Motion carried.
- 5) A motion was made by Timothy Komar and seconded by Scott Matson to approve Resolution 2014-R-02 addressing record destruction and CDL license information. Motion carried.
- 6) A motion was made by Timothy Komar and seconded by Scott Matson authorizing the preparation of a resolution setting forth the procedure and policies related to public comment at public meetings. Motion carried.
- 7) A motion was made by Scott Matson and seconded by Timothy Komar authorizing the preparation of an ordinance to create the position of township manager. Motion carried.

- 8) A motion was made by Timothy Komar and seconded by Scott Matson to release Patrick Donovan from an excess maintenance agreement on a portion of Orchard Lane in Darlington. Motion carried.

**Good of the Order** – no comments

**Supervisors Comments** –

Timothy Komar stated that Ligonier Township is still under budget for winter materials. Komar stated that future work to be done will include patching potholes, at risk trees that need cut down and brush trimming will be done in the near future, weather permitting.

Scott Matson addressed an issue that was brought up by a township resident regarding the possibility of township trucks being overweight. He stated that if he sees a township truck that appears overweight, he will have it weighed.

Paul Knupp stated that he feels the roads are in pretty good shape.

A motion was made by Scott Matson and seconded by Timothy Komar to adjourn the meeting at 7:30 pm. Motion carried.

Respectfully submitted,

Barbara L. Hollick

Assistant Secretary