

Ligonier Township Supervisors  
Public Meeting  
October 21, 2014

The Ligonier Township Supervisors met in a Public Meeting on October 21, 2014 at 6:02 pm.

There was no public comment for agenda items.

#### Zoning Office

Terry Carcella reported that Zoning Officer Shelly Kaltenbaugh has resigned her position as zoning officer for personal reasons and is effective as of today's date.

- A motion was made by Scott Matson and seconded by Timothy Komar to accept Zoning Officer Shelly Kaltenbaugh's resignation. Motion carried.
- A motion was made by Timothy Komar and seconded by Scott Matson to appoint Terry Carcella as Zoning Administrator. Motion carried.
- A motion was made by Timothy Komar and seconded by Scott Matson to advertise for a part-time Zoning Officer. Motion carried.

#### Treasurer's Office

- A motion was made by Timothy Komar and seconded by Scott Matson to approve payment of the bills as presented. Motion carried.

#### Engineer's Report

Dorothy Boring stated that they will help in any way necessary until a zoning officer is appointed.

#### Solicitor's Report

Solicitor Michael Kornis also stated that they would help with anything needed until a zoning officer is appointed.

#### Old Business

- 1) Terry Carcella stated that they recently had a pre-audit meeting with Wessel & Company and discussed an invoice to cover items found in the audit that they could not account for at the time and wanted to correct. He suggested that they wait until the next year to make corrections to the audit and the cost incurred be divided between the Township and the Municipal Authority. This involved how CDBG funds were transferred, something that they didn't discover until after the audit was done. This will be brought before the board at the November meeting.
- 2) Terry Carcella stated that they are half done with the zoning ordinance and he suggested that the township continue to work with the EADS group and Avolio Law Firm to complete this ordinance.

#### New Business

- 1) Timothy Komar discussed the PennDot Winter Maintenance Agreement. He stated that the amount the township will be paid to maintain Marietta Road is 4,994.26. The total paid to the

township to maintain Springer Road, Owl Hollow Road and Mariette Road is \$15,034.26. These are roads that the township travels anyway so it makes sense to maintain them. The Supervisor's will address this at the November meeting.

- 2) A proposal was submitted by Wilkins Internet Services to maintain the township's website. The Supervisor's will address this at the November meeting.
- 3) Terry Carcella opened Septic Bids. The bids received were as follows:

AA Septic Tank Service	8.45 cents/gallon
Hapchuk Sanitation	.22 cents/gallon
Welshons Sanitation	.09 cents/gallon
A Septic Tank Service (Larry Smith)	.15 cents/gallon

This will be voted on at the Supervisor's meeting in November.

- 4) Terry Carcella addressed animal control in the township. He addressed a dual position that both the township and borough could utilize. This would be a part time position on an as needed basis.
- 5) An offer was made by a township resident to donate land located on Clifford Woods Road to the township. Terry Carcella recommended not accepting this offer and stated that it would be of no benefit to the township to acquire this land.
- 6) Terry Carcella suggested opening a Developer's Account to hold money until projects are finished.
- 7) The township's agreement with Total Service is completed. Terry Carcella suggested the township possibly donate one of the copy machines owned by the township and secure a new copy machine to replace the one currently leased. This will be addressed at the Supervisor's November meeting.
- 8) Tim Komar announced that the township has advertised a 2001 Ford F-450 truck for sale on Asset Auctions.com. The ending sale date will be November 4, 2014, with a minimum bid of \$1,500.00.

The Supervisors went into executive session at 6:24 pm to address personnel issues and litigation and returned at 6:57 pm. Solicitor Michael Kornis stated that he was in attendance and certified for the record that the subjects covered in executive session were in compliance with the Pennsylvania Sunshine Law.

- A motion was made by Scott Matson and seconded by Timothy Komar to adjourn the meeting at 6:58 pm.

Respectfully submitted,

Barbara L. Hollick  
Assistant Secretary