

Ligonier Township Supervisors
Regular Meeting
January 12, 2015

The Ligonier Township Supervisors met in regular session at 7:01 PM with the Pledge of Allegiance opening the meeting. Secretary Bruce Robinson took roll call. Present were D. Scott Matson, Bruce Robinson, Gary Thistlethwaite and Chairman Wade Thomas, Paul Knupp not present.

Supervisor's Comments/Official Oath of Office

Magisterial District Judge, Denise L. Snyder Thiel performed the Oath of Office swearing in of Township Manager, Terry Carcella; Solicitor, Michael Korn; Engineer, Dorothy Boring of The Markosky Engineering Group, Inc.; and Assistant Secretary/Treasurer, Roxanne Shadron .

The supervisors went into executive session prior to the Monthly Supervisors Meeting. Solicitor Michael Korn verified that he attended the executive session and the topics discussed were in compliance with the Pennsylvania Sunshine Act.

Public Comment

No Public Comments

- A motion was made by Gary Thistlethwaite and seconded by Bruce Robinson to approve the minutes of the December 8, 2015 meeting. Motion carried.
- A motion was made by Bruce Robinson and seconded by Gary Thistlethwaite to approve the minutes of the January 4, 2016 Reorganization meeting. Motion carried.

Staff Reports

Manager's Report - Terry informed that 2016 John Deere or Similar Tractor with Mower Deck. VS. 3 Ton Roller. Our last repair of the Ford Tractor was as follows:

Parts \$645, Hours to repair at \$30.30 avg. for 30 hours \$909 and equipment was down for 30 plus days at \$40 per day \$1,200 not available for use- \$2,754 00.

Plan for new Tractor - Unit would be used for next 20 years. One unit to replace two antiquated ones.

Peoples Road project- Tree, bank removal and drainage pipe install. The project is expected to take between 2 to 3 weeks winter weather permitting.

I want to congratulate Laurel Ross and Russ Berkey on their work in administering the grant application for "Brallier Road" with Westmoreland County Conservation districts program. The final check was just received by the Township in the amount of \$12,215.00; this total grant to improve this road was for \$25,613.00. This is a kudo to our two employees. Russell Berkey is with the Public Works department and is the Ligonier Township's Coordinator of the Dirt and Gravel Road program. He has been with the Township for 8 years. Laurel Ross is a part time Administrative Assistant for the Public Works and Police Department and has been with the Township for four months.

From the re-organizational meeting, an amended amount for the fire hydrant fee should be .07 cents instead of .05 cents per front foot assessment. I would ask the Supervisors to take action on this change so we can submit the correct billing documents to the tax collector.

- A motion was made by Bruce Robinson and seconded by Gary Thistlethwaite to amend the amount for the fire hydrant fee to \$.07 per foot assessment from the previous approved \$.05 per foot assessment. Motion carried.

I am disappointed to hear that Ligonier Borough has verbally dismissed working together on a multi-municipal comprehensive plan that was previously committed to participate from the previous Council in 2015. We anticipated seeking grant funding and this leaves the project between the two municipalities and Laurel Mountain Borough in jeopardy. Ligonier Township needs a comprehensive plan. A multi-municipal plan would have surveyed the majority of residents in both communities and solidify our working relationship. Ligonier Township will move forward with or with participation from our neighbors. I plan on doing the project in-house with assistance from a consultant and the office of planning in Westmoreland County. Our comprehensive plan is from 1990 and was never approved by the Supervisor's and in addition personal issues and private objections hurt both communities at that time in our history. I have often said that communities that fail to plan will eventually plan to fail their communities. Those who do not study the past history of Ligonier are doomed to repeat the miss steps of the past.

In closing I want to address the comments submitted in writing from Carol Darr. Her assessment of the past 12 months is totally inaccurate. The five Supervisors administering the Township today were not a part of the problems that started in 2013. We now have a legal zoning ordinance. We did not prior to December of 2014. Ligonier Township is in existence for one reason and purpose, to provide services to the residents of Ligonier Township. Taxes remain the same. The administration of the Township during my tenure has produced increased services at no additional cost. We finished the year at the end of 2014 with a checking balance of \$236,000. We finished the most recent year of 2015 with a checking balance of \$501,000. This with significant costs for legal special counsel because of lawsuits initiated prior to the tenure of these supervisor's. Right-to-Know requests that our staff must research and submit documents from last year were costly expenses to the Township and costing our taxpayers thousands of dollars. All of these expenses are expected because the Township has a right and duty to defend itself on behalf of all the taxpayers. So in closing Carol Darr is entitled to her opinion. It is just that her opinion is not supported by the facts.

Police Report – Chief Matronics reported Miles Driven 4,112

Total Street Hours	808
Court Hearings	7
DUI Task Force Hours	9
Vehicle Accidents (Report)	3
Incident Reports	7
Vehicle Code Citations	15
Criminal Arrests	4 DUI 1 Illegal Drugs
Burglary Report	1
Theft (Unlawful Taking)	1
Assist EMS	4
Assist PSP	2
Assist Ligonier Borough	2

Engineer's Report- Dorothy reported on Mill Road Bridge and Zion Church Road Bridge replacement request for proposals for manufactured ready structures.

- A motion was made by Scott Matson and seconded by Bruce Robinson to approve Dorothy to move forward with bids (bid packets) for the manufactured ready structures for advertisement. Motion carried.

Solicitor's Report – Michael Korn's report that the Selective Insurance has come back with an offer for reimbursement on Keith Whipkey and Cynthia Angelo bond claims submitted by the Township. They offered to pay the following:

- 1) \$23,459.22 due to Keith Whipkey's lack of performance.
- 2) \$ 2,154.76 for Keith Whipkey's excessive petty cash receipts.

\$25,613.98 Total for Keith Whipkey

- 1) \$1,332.00 for filing assistant needed based on the time Cynthia Angelo spent on non-work related activities.
- 2) \$ 474.28 for the receipt of sale of supplies by Cynthia Angelo

\$1,806.28 Total for Cynthia Angelo

Claims were denied for funds being deposited to incorrect accounts as there was no real damage to the township. The second set of claims based on Keith Whipkey and Cynthia Angelo doing other business on township time trying to prove that and the time spent on non-township work respectfully there is no way to prove that or to establish how much time.

Michael Korn's recommended accepting the offer by Selective Insurance and close out the claim as Selective Insurance has clear documentation and the cost of litigation.

- A motion was made by Bruce Robinson and seconded by Gary Thistlethwaite to accept the offer by Selective Insurance based on Michael Korn's recommendation and to direct our Township Manager to execute all forms necessary for reimbursement of the monies. Motion carried

Zoning Officer's Report- Rich reported the following:

<u>LIEN LETTER INCOME</u>	\$ 2,140.00
<u>ZONING PERMITS</u> (60)	\$ 6,320.90
<u>PEDDLER PERMITS</u> (3)	\$ 830.00
<u>SIGN PERMITS</u> (21)	\$ 90.00
<u>OCCUPANCY PERMITS</u> (3)	\$ 30.00
<u>DRIVEWAY PERMITS</u> (1)	\$ 25.00
<u>NO-IMPACT HOME BASED BUSINESS</u> (2)	\$ 20.00
<u>DEMOLITION PERMITS</u> (8)	\$ 200.00
<u>SEWAGE PERMITS</u>	\$ 6,985.00
<u>TOTAL INCOME</u>	\$ 14,500.90

NUISANCE COMPLAINTS

This office received four (4) complaints during this reporting period. Two complaints involved stray cats in the area of Mill Road. This office is studying the amount of stray cats in the area to determine what action to take.

One complaint was in regards to a nuisance property on Friendship Lane. This office is investigating.

One (1) complaint was received regarding a nuisance property on Settler Road. This residence has been brought into compliance.

OLD BUSINESS

The Zoning Hearing Board met on December 15, 2015 to hear the appeal of a resident on Griffith Rd regarding a fence. The Zoning Hearing Board denied the appeal.

There was no Planning Commission in December due to a lack of agenda items.

NEW BUSINESS

Reorganization of the Planning Commission and Zoning Hearing will take place at their respective January meetings.

The Planning Commission will begin the process of designing a Comprehensive Plan for Ligonier Township at the January meeting. Anyone wishing to attend the meeting is scheduled for January 28, 2016 at 7 PM.

The Planning Commission will also be taking a look at rezoning a small A-1 area at the borough line to C-2.

Public Hearing – 7:25 PM to 7:39 PM

After review of our current zoning ordinance with Township Manager, Terry Carcella Mr. Bell had ten recommendations that he took to the Planning Commission. The Planning Commission has approved these recommendations and to move forward to the board of supervisors for their approval to move forward with advertisement. (See Attachment for recommendations).

No Public Comment

- A motion was made by Bruce Robinson and seconded by Gary Thistlethwaite to approve the advertisement of the zoning amendments for action at the next township meeting. Motion carried.

LIGONIER TOWNSHIP 2015-OR-04 ZONING ORDINANCE

- B. Where two or more adjacent lots of record with continuous frontage each have less than the required area and/or lot width and are held by one owner, the lots shall be considered to be an undivided lot for the purpose of complying with this Article. No division of any lot shall be made which does not comply with the requirements of this Article. Any change in lot lines necessary to meet the minimum requirements of this Article shall constitute a revision to the recorded plan.
- C. Where structures exist on adjacent nonconforming lots of record which have front yards less than the minimum depth required, the minimum front yard for an adjacent undeveloped nonconforming lot of record shall be the average depth of the nonconforming front yards of the adjacent developed nonconforming lots which are in the same block on the same side of the street and in the same recorded plan as the undeveloped lot. Private garages, storage sheds, swimming pools and similar structures shall be located to the rear of the permitted principal structure and may be permitted in the rear yard, provided that they are no closer than 10 feet from the rear lot line and are not located on any easements or rights-of-way.

§ 15-5. Registration.

- A. The owner of a nonconforming use shall make an application for registration of the nonconforming use and, upon presentation of documentation acceptable to the Zoning/Code Enforcement Officer that the use was lawfully in existence prior to the effective date of this chapter or any amendment which created nonconformity, the Zoning/Code Enforcement Officer shall register the same on a map by Westmoreland County Tax Mapping Department map and tract number as a legal nonconforming use.
- B. In the course of administering this chapter and reviewing applications for land development, zoning certificates, special exceptions or variances, the Zoning/Code Enforcement Officer shall register all nonconforming structures and nonconforming lots as they become known through the application process.

16-XI ARTICLE XXVIII – SPECIAL EXCEPTIONS

§ 16-1. Purpose.

The purpose of this article is to provide a process for allowing certain authorized uses in the Township that require a higher level of scrutiny before they are permitted. Special exceptions shall meet specific criteria and standards to ensure they are compatible with and do not adversely impact surrounding areas.

§ 16-2. Procedure for Use by Special Exception.

The Zoning Hearing Board shall hear and decide requests for special exceptions in accordance with the procedures of Article XVIII, Administration.

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LIGONIER TOWNSHIP 2015-OR-04 ZONING ORDINANCE

- G. The premises shall be enclosed by a metal chain link fence constructed of good heavy-duty steel and supported upon steel posts or, in lieu thereof, a solid masonry or metal wall of a uniform design, texture and structure. The erection of such fence or wall shall be controlled by the setback provisions of Subsection F hereof. Such fence or wall shall not be less than eight (8') feet in height.
- H. The land area between the required chain link fence or wall and any highway, street or alley shall be planted with shrubbery, bushes and evergreens at reasonable intervals of not less than one (1') foot between each plant.
- I. No burning shall occur on the premises.
- J. ^{SALVAGE} The ~~salver~~ yard shall at all times be subject to inspection during reasonable hours of the day by the Code Official or his or her designated representative. To facilitate such inspection and fire control, all junk therein shall be arranged and maintained in a neat and orderly fashion. All of such motor vehicles and parts thereof are to be arranged in rows with a minimum of twenty (20') feet of clear space between each row and each of said rows to be no greater in width than forty (40') feet.
- K. The operation of the salver yard shall be between the hours of 7:00 a.m. and 9:00 p.m., except that the salver may place salvaged or abandoned vehicles on the site at other hours if it is done in conjunction with the operation of salver's Certification from the Commonwealth of Pennsylvania.
- L. An adult attendant shall at all times during normal business hours remain on the premises, unless the gate to the premises is locked.
- R. Sewage Treatment Plant
1. Proof of all necessary permit approvals shall be submitted to the Township prior to approval.
 2. The sewage treatment plant shall meet the standards for public utility Structures.
 3. A land development plan shall be required.
- S. Single Family Dwelling(s) or Minor Subdivision
1. A single family dwelling(s) or minor subdivision are allowed in an Industrial) Zoning District subject to the following:

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LIGONIER TOWNSHIP 2015-OR-04 ZONING ORDINANCE

13. Signs within a residential subdivision to direct persons to a rental office or sample unit within that subdivision provided that the area on one side of any such sign shall not exceed two (2) square feet.
14. Trespassing signs and signs indicating the private nature of the premises. The area of any one side of such signs shall not exceed two (2) square feet and the signs shall be placed at intervals of not less than one hundred (100) feet along any street frontage.
15. Sign denoting the name of a subdivision or development, provided that:
 - m. The area on one side of such sign shall not exceed twenty-four (24) square feet.
 - n. The sign shall be erected only on the premises on which the subdivision or development is located.
 - o. No more than one such sign shall be erected on any one street frontage.

Q. Signs in the C-1 and C-2 Districts are subject to the following:

ADD A-1-V

1. Any sign permitted in the R-1 and R-2 Residential Districts are permitted in these Districts.
2. Commercial business signs provided that:
 - a. The total area on one side of all business signs placed on or facing any one street frontage of any one premise shall not exceed one square foot for every one lineal foot in lot frontage up to a maximum of **80 sq. ft.** in the C-1 District and 80 square feet in the C-2 District.
 - b. In the case of a building, or tract of land housing more than one use, one permanent directory or identifying sign for the building or tract may be erected. The sign area on one side shall not exceed that identified in the Table of Maximum Square Footage in this Subsection. In addition, for each use located within that building, or on the same lot, one wall-mounted sign shall be permitted. The area of such sign shall not exceed that identified in the Table of Maximum Square Footage in this Subsection.
 - c. No more than two (2) separate signs shall face any one street frontage for any one use.
3. Free-standing signs, provided that:
 - a. No more than one (1) freestanding sign exclusive of all directional signs shall be allowed on any one property.
 - b. The sign area on one side of a freestanding sign shall conform to the Table of maximum square footage in this Subsection.

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LIGONIER TOWNSHIP 2015-OR-04 ZONING ORDINANCE

4. The magnitude of walk-in trade.
 5. The traffic and environmental impacts and the ability of the proposed use to comply with the performance standards of § 14.1.
 6. The proposed use shall be consistent with the purpose statement for the zoning district in which it is proposed and shall be consistent with the community development objectives of this chapter.
- B. The proposed use shall comply with all applicable area and bulk regulations and standards and criteria for the most nearly comparable use in the zoning district.
- C. The use shall comply with the performance standards of § 14.1 of this chapter.

§ 16-5.2 General Development Standards

- when the right of way cannot be determined*
- E** A. The front building line shall be measured from the center line of a road for all zoning districts by adding 20 feet to the required front yard setback distance identified in the charts section of this ordinance.
- B. Detached accessory structures 200 square feet or less in size may be placed 5 feet from the side and rear property line and shall not exceed a height of 15 feet for all zoning districts with the approval of the zoning administrator.
- C. When the following conditions are met, height limits may be increased up to 50% over those specified in the "Charts" section of this ordinance. Building heights in excess of the height above ground level allowed in any district may be permitted, provided that all minimum front, side and rear yard depths from property lines are increased one foot for each additional foot of height. The following structures are exempt from height requirements: television and radio towers, church spires, belfries, monuments, tanks, water and fire towers, ornamental towers, elevator bulkheads, chimneys, smokestacks, flagpoles, wind generators, silos, grain bins, amusement park rides and attractions. These height exceptions shall not apply to any commercial communication antennas or structures.

ARTICLE XVII – ZONING HEARING BOARD

§ 17-1. Membership.

The membership of the Zoning Hearing Board shall consist of five residents of the Township appointed by the Board of Supervisors. Their terms of office shall be five years and shall be so fixed that the term of office of one member shall expire each year. The Zoning Hearing Board shall promptly notify the Supervisors of any vacancies which occur. Appointments to fill vacancies shall be only for the unexpired portion of the term. Members of the Zoning Hearing Board shall hold no other office in the Township.

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LIGONIER TOWNSHIP 2015-OR-04 ZONING ORDINANCE

3. For clubs to be located in the Village District, the following additional requirements shall apply:
 - a. Occupancy of the club shall be limited to no more than 120 persons.
 - b. Hours of operation shall be limited from 10 AM to 11 PM. **TO 2 AM**

I. Concentrated Animal Feeding Operation (CAFO)

1. The minimum lot size shall be 50 acres.
2. Before obtaining approval for the operation of such facility, the applicant must demonstrate that approval for such operations has been granted by the Pennsylvania Department of Environmental Protection under the Nutrient Management Act Regulations, Title 25, Chapter 83.
3. Any structures (including waste storage but excluding fences) associated with such use shall not be located within 500 feet of any lot line, nor within 1,000 feet of any occupied dwelling, public building, school, park, community or institutional building. These setback requirements shall not apply to structures located on the same lot as the proposed use.
4. The construction of solid or liquid waste facilities shall not be permitted until such time as compliance with the Title 25, Chapter 83, regulations is demonstrated in writing.

J. Day Care and Nursery School

1. When required, day care and nursery school facilities must be licensed by appropriate federal, state or county agencies, and a copy of such license shall be made available to the Township.
2. Except for a sign there shall be no external evidence of any gainful activity for such facilities when located in a residentially zoned District.
3. All day care and nursery school facilities shall:
 - a. Demonstrate to the Zoning Hearing Board that sufficient parking has been provided to serve the anticipated number of users and employees.
 - b. Demonstrate to the Zoning Hearing Board that the property has suitable street access without causing excessive traffic on local residential streets.
 - c. Comply with land development plan regulations set forth in chapter 76, Subdivision of Land.



LIGONIER TOWNSHIP 2015-OR-04 ZONING ORDINANCE

3. Any other Animal Feeding Operation shall meet the following setbacks:

- a. Barns, paddocks or pens: ~~50~~ feet from any lot line
- b. Anaerobic manure or other waste storage: ¹⁵⁰250 feet from any lot line

B. Agricultural Supply and Equipment Sales

1. The minimum size shall be two (2) acres.
2. All feed and fertilizer shall be stored at least 200 feet from any dwelling unit or shall be stored within a completely enclosed building.
3. Any outdoor display area shall be secured by a fence at least eight (8') feet in height and which is secured by a self-latching gate.
4. Ingress, egress and internal traffic circulation shall be designed to ensure safety and minimize congestion.
5. The applicant shall demonstrate that the granting of the proposed use shall not materially increase traffic congestion on adjacent roads and highways.
6. The storage or use of any hazardous or potentially hazardous fertilizers and/or materials shall be limited to those materials required to be used by or produced in connection with the research and development activity. The transportation, handling, use and disposal of such materials shall conform to all applicable Federal Environmental Protection (DEP) regulations and permit requirements.

C. Animal Hospitals

1. The minimum lot area required for a hospital shall be two (2) acres.
2. The applicant shall demonstrate that the granting of the proposed lease shall not materially increase traffic congestion on adjacent roads and highways.

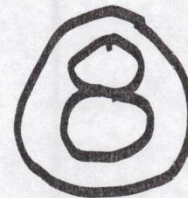
D. Assisted Living Facility/Personal Care Facility

1. The minimum lot size shall be two (2) acres.
2. The development parcel must have access to public water and sewer.
3. Design of newly constructed buildings shall meet the special standards for multi-family buildings provided in Article XX.



LIGONIER TOWNSHIP 2015-OR-04 ZONING ORDINANCE

3. A common cooking and eating area must be provided; no cooking or dining facilities shall be provided in individual rooms or suites.
4. The residents of the Halfway House shall reside on-premises to benefit from the services provided.
5. Necessary permits for water supply and sanitary waste disposal must be obtained.
6. The Halfway House shall not be located within one thousand (1,000') feet of any the following uses:
2,500
 - (a) School, Elementary or Secondary;
 - (b) School, Instructional;
 - (c) College or University;
 - (d) Camp (for minors' activity);
 - (e) Day Care or Nursery School;
 - (f) Place of worship;
 - (g) Library;
 - (h) Museum;
 - (i) Indoor Recreation Facility;
 - (j) Outdoor Recreational Facility; and
 - (k) Other locations where minors congregate.
7. The Halfway House shall not be located with one thousand (1,000) feet of another Halfway House.
8. Each application shall be accompanied by a statement describing the following:
 - (a) The character of the Halfway House;
 - (b) The policies and goals of the Halfway House, and the means proposed to accomplish those goals;
 - (c) The characteristics of the residents and number of residents to be served;
 - (d) The operating methods and procedures to be used; and
 - (e) Any other facts relevant to the proposed operation of the Halfway House.
9. Any zoning permit granted for the Halfway House shall be contingent upon the type and number of residents described in the application. Any change in the type of or increase in the number of residents shall require a new permit.



LIGONIER TOWNSHIP 2015-OR-04 ZONING ORDINANCE

§ 18-2. Zoning Permit.

A. When required.

C No building or structure shall be erected, added to or structurally ~~altered,~~
~~remodeled~~ or improved until a permit therefor has been issued by the
Zoning/Code Enforcement Officer or an agent designated by the Township.
Construction and/or alteration, as authorized by an approved permit, shall begin
within the period of 90 days of the date of issuance; otherwise, the permit shall be
null and void. All applications for zoning permits shall be in accordance with the
requirements of this chapter and, except upon written order of the Zoning Hearing
Board, no such zoning permit shall be issued for any building where said
construction, addition or alteration for use thereof would be in violation of any of
the provisions of this chapter.

B. Materials accompanying applications.

1. **C** There shall be submitted with all applications for a zoning permit for a new
structure, addition(s) to an existing structure, or ~~alterations or remodeling~~ to an
existing structure two copies of a plot plan and building elevations, drawn to
scale, showing the actual dimensions of the lot to be built upon, the exact size and
location of the building on the lot and accessory building(s) erected thereon, and
other such information as shall be deemed necessary by the Zoning/Code
Enforcement Officer or agent designated by the Township to determine and
provide for the enforcement of this chapter. Such plot plan shall be prepared by a
certified registered professional land surveyor. All applications shall also contain
a copy of the deed or lease for said property.
2. In addition to meeting all requirements of this chapter, proof of appropriate
Commonwealth of Pennsylvania agency review will be required for all public
buildings or uses requiring Commonwealth of Pennsylvania approval. This
requirement is in addition to any requirements set forth in Chapter 76 of this Code
with respect to subdivision or land development.

C. Approval.

1. The Zoning/Code Enforcement Officer or an agent designated by the Township
shall review the application to determine compliance with the provisions of this
chapter and all other applicable ordinances of the Township.
2. If the application complies with all such requirements, the Zoning/Code
Enforcement Officer or agent shall notify the applicant in writing or orally that
the application has been approved.

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Lot Area	feet	65,000 sq. feet	w/o 13,560 sq. feet	10,000 sq. feet	40,000 sq. feet	40,000 sq. feet	43,560 sq. feet	5,000 sq. feet
*without sewer or water / with sewer or water MIN. LOT AREA/PER FAMILY								
Minimum Lot Width	150'	90'	70'	150'	150'	150'	150'	50'
Minimum Frontage	100'	75'	50'	100'	100'	100'	100'	50'
Minimum Front Yard	50'	40'	35'	50'	50'	50'	50'	25'
Minimum Side Yard	20'	15'	10'	15'	15'	15'	15'	7'
Minimum Rear Yard	20'	20'	15'	20'	20'	20'	20'	10'
Maximum Height	45'	45'	45'	45'	45'	45'	45'	35'
Maximum Lot Coverage	20%	20%	20%	30%	30%	30%	35%	20%

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R. Tyler Courtney
Commissioner

Charles W. Anderson
Chairman

Ted Kopas
Commissioner

Westmoreland County Pennsylvania

DEPARTMENT OF
PLANNING AND DEVELOPMENT
A DIVISION OF THE
WESTMORELAND DEVELOPMENT COUNCIL
FIFTH FLOOR, SUITE 520
40 NORTH PENNSYLVANIA AVENUE
GREENSBURG PA 15601



Telephone:
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December 29, 2015

Ligonier: Township
Board of Supervisors
One Municipal Park Drive
Ligonier, PA 15658

RE: Proposed changes to the Ligonier Township Zoning Ordinance, as received on December 15 and 29, 2015

To whom it may concern:

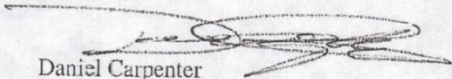
Please be advised that the Westmoreland County Department of Planning and Development has received the proposed ordinance amendments to the Ligonier Township Zoning Ordinance. The purpose of this letter is to provide comments to the Board of Supervisors, Planning Commission, and Zoning Hearing Board on the ordinance amendments.

The Department has reviewed the proposed ordinance amendments, and offers the following comments:

- Add a definition for Halfway House.
- Consider maintaining the required distance of Halfway Houses from other specific uses at 1,000 feet. The distance of 1,000 feet is common among municipalities, including Rostraver Township and Hempfield Township. 2,500 feet may be excessive.

If you would like to discuss this comment letter further or have questions, please feel free to contact me at 724-830-3768.

Sincerely,


Daniel Carpenter
Planning Coordinator

CC: File
Ligonier Township Board of Supervisors
Ligonier Township Planning Commission
Ligonier Township Zoning Hearing Board

Correspondence

1. Thank you email from resident.

Treasurer's Report-Terry Carcella stated that the General Fund account balance is \$408,886.27, the Act13 account balance is \$130,895.81, the K-9 account balance is \$77,200.00, the Liquid Fuels account balance is \$39,487.30 the Developer's account balance is \$12,550.00, and the Liquid Fuels Investment Account is \$9,849.01 for a total of \$678,868.39. No action required.

- A motion was made by Bruce Robinson and seconded by Gary Thistlethwaite to approve to pay bills of December 2015 and January 11, 2016 bill payment list. Motion carried.

Old Business

- A motion was made by Gary Thistlethwaite and seconded by Wade Thomas to accept LVTech's proposal of approximately \$53,554.30 for IT/Phone/Security and support. Motion carried.

Michael Korn stated that there are two resolutions one being new business and both dealing with the same matter. Last month's meeting residents petitioned on abandoned alley and there was a resident with concern closing the alley.

- A motion was made by Bruce Robinson and seconded by Gary Thistlethwaite to conditionally approve the resolution 03-2016 Motion carried.
- A motion was made by Bruce Robinson and seconded by Gary Thistlethwaite to approve the resolution 04-2016 Motion carried.

New Business

Wade Thomas reported the appointment of the following committees for 2016:

Personnel – Bruce Robinson and Gary Thistlethwaite
Public Safety – Scott Matson and Paul Knupp
Public Works – Gary Thistlethwaite and Paul Knupp
Building/Facilities – Wade Thomas and Scott Matson

Township Auditors re-organization report, Terry stated that they had their meeting and reaffirmed that they are no road masters to assign stipends and the supervisor's stipend is \$2,500.00 per year and that Bruce Robinson and Wade Thomas declined their stipend for year 2016.

Michael Korn stated that an application was received by Laurel Highlands Cable Franchise to supply cable services to the township residents.

- A motion was made by Bruce Robinson and seconded by Gary Thistlethwaite to accept Laurel Highland's Cable Agreement. Motion carried
- A motion was made by Bruce Robinson and seconded by Gary Thistlethwaite to accept James Friscarcella as Sgt. K-9 officer. Motion carried.

Chief Matronics announced the promotion of Brett Markle to full-time patrolman.

- A motion was made by Bruce Robinson and seconded by Gary Thistlethwaite to accept Patrolman, Chase Mollomo's resignation with regrets. Motion carried.

The supervisors went into executive session at 8:03 pm and returned at 8:15 pm. Solicitor Michael Korn verified that he attended the executive session and the topics discussed were in compliance with the Pennsylvania Sunshine Act.

Supervisor Scott Matson – No Comment.

Supervisor Paul Knupp – Not Present.

Supervisor Bruce Robinson – No Comment.

Supervisor Gary Thistlethwaite – No Comment.

Supervisor Wade Thomas – No Comment.

- A motion was made by Gary Thistlethwaite and seconded by Bruce Robinson to adjourn the meeting at 8:16 PM. Motion carried.

Respectfully submitted,

Roxanne Shadron
Assistant Secretary/Treasurer