

Ligonier Township Supervisors
Reorganization Meeting
7 January 2013

The Supervisors of Ligonier Township met in special session at 8 am for the purpose of re-organizing for 2013. Present were Keith A Whipkey, Timothy R Komar, and Grover T Binkey.

1. A Motion was made by Komar and Seconded by Binkey appointing Keith A Whipkey Chairman for 2013. Motion carried.
2. A Motion was made by Komar and Seconded by Binkey appointing Keith A Whipkey Secretary/Treasurer for 2013. Motion carried.
3. A Motion was made by Binkey and Seconded by Whipkey appointing Timothy R Komar Vice Chairman for 2013. Motion carried.
4. A Motion was made by Binkey and Seconded by Whipkey appointing Cynthia J Angelo Assistant Secretary/Treasurer for 2013. Motion carried.
5. A Motion was made by Binkey and Seconded by Whipkey appointing Judith K Cizek Solicitor for 2013 at a rate of \$80.00/hour. Motion carried. Komar opposed.
6. A Motion was made by Komar and Seconded by Binkey appointing PA Municipal Services Collector of the 511 Taxes for 2013, exclusive of Wage and Local Services Taxes. Wage Taxes and Local Services Taxes, which will be collected by Berkheimer Associates. Motion carried.
7. A Motion was made by Binkey and Seconded by Komar appointing First National Bank and First Commonwealth depositories for the general fund for 2013.
- 8 . A Motion was made by Binkey and Seconded by Komar appointing Commercial National Bank depository for Liquid Fuels Funds for 2013. The Commonwealth of Pennsylvania is appointed depository for excess State Funds if the interest rate paid on the account is great than Commercial Bank. Motion carried.
9. A Motion was made by Komar and Seconded by Binkey designating that Excess General Funds be deposited among local financial institutions or Oppenheimer – whichever provides the best rate of return, while ensuring that all Funds are fully insured, for 2013. Motion carried.
10. A Motion was made by Komar and Seconded by Binkey appointing PNC Financial depository for Police Pension Funds for 2013. Motion carried.

- 11 A Motion was made by Binkey and Seconded by Komar appointing Higbee Agency to obtain the Treasurer's Bond for 2013. Motion carried.
12. A Motion was made by Komar and Seconded by Binkey designating the 2nd Tuesday of each month, at 7 pm, to be regular meeting night for Ligonier Township Supervisors for 2013. Motion carried.
- 13 A Motion was made by Binkey and Seconded by Komar appointing Cynthia J Angelo Zoning Officer for 2013 with a freeze in pay. Motion carried.
- 14 A Motion was made by Komar and Seconded by Binkey appointing Mike D'Arrigo Sewage Enforcement Officer and appointment of Mesko Engineering Alternate Sewage Enforcement Officer for 2013. Motion carried.
15. A Motion was made by Binkey and Seconded by Whipkey appointing Timothy R Komar as Roadmaster for 2013. Motion carried.
16. A motion was made by Komar and Seconded by Whipkey appointing Bruce Kemerer to a five year term on the Ligonier Township Municipal Authority beginning in 2013. Motion carried.
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| Bruce Kemerer | 5 years |
| Other Authority members serving are: | |
| Bill Stablein | 4 years |
| John McInchok | 3 years |
| Glen Kalp | 2 years |
| John Beaufort | 1 years |
17. A Motion was made by Komar and Seconded by Binkey appointing Markosky and Associates Township Engineers for 2013 at a contracted rate for individual projects plus \$300 monthly retainer. Motion carried.
- 18 A Motion was made by Whipkey and Seconded by Komar to appoint Mark Spitzer to a five-year term on the Planning Commission at a rate of \$30.00 per meeting to be paid quarterly for 2012. Motion carried
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| Mark Spitzer | 5 years |
| Commission members currently serving are: | |
| Dan Weimer | 4 years |
| Eric Schreiber | 3 years |
| Scott Matson | 2 years |
| Bob Smithley | 1 year |
- Commission member Scott Matson asked to be replace when a candidate is found.

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19. A Motion was made by Binkey and Seconded by Whipkey appointing Judith Ciszek as Solicitor for the Planning Commission at a rate of \$80/hour. Motion carried.
20. A Motion was made by Komar and Seconded by Binkey appointing Linda McDowell to a three-year term on the Zoning Hearing Board, with the stipulation that he and all appointees attend a PSATS-sponsored training session, beginning 2013 at a rate of compensation of \$30 per meeting. Rick Penrod and Robert Angelo were appointed Alternate ZHB Board members. Motion carried.
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| Linda McDowell | 3 years |
| Other Board members serving are: | |
| Robert Ramsey | 2 years |
| Rose Stepnick | 1 years |
21. A Motion was made by Komar and Seconded by Binkey appointing Larry Shew to a five-year term on the Recreation Board beginning 2013. Motion carried.
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| Larry Shew | 5 years |
| Other Board members serving are: | |
| Ben Wright (YMCA Rep) | 4 years |
| Sharon Detar | 3 years |
| Elizabeth McCall | 2 years |
| Bob Gangawere | 1 years |
22. A Motion was made by Komar and Seconded by Binkey appointing Keith A Whipkey and Albert Shadron as Chief Administrative Officers of the Non-Uniformed Pension Plan for 2013. Motion carried.
23. A Motion was made by Binkey and Seconded by Komar appointing PA Municipal Service as Delinquent Tax Collector for 511 Taxes for 2013. Motion carried.
24. A Motion was made by Whipkey and Seconded by Binkey appointing Timothy Komar as Voting Delegate and Keith Whipkey Alternate Voting Delegate to the State Convention for 2013. Motion carried.
25. A Motion was made by Komar and Seconded by Binkey directing that Supervisor stipend be paid Quarterly for 2013 and limited in amount to the rate stipulated by the Second Class Township Code. Motion carried.

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26. A Motion was made by Binkey and Seconded by Komar appointing John Rhoades as Chairman of the Agricultural Security Program for 2013. Motion carried.
27. A Motion was made by Binkey and Seconded by Komar appointing Michael Matrunic Police Chief with a salary freeze and Eric Eslary Lieutenant with a salary freeze for 2013 Motion carried.
28. A motion was made by Komar and Seconded by Binkey appointing Charles Madden Code Enforcement Officer for the year 2013, compensated at the hourly rate established in the Police contract for that employee. Motion carried.
29. A Motion was made by Binkey and Seconded by Komar to establish policy for the Township to pay ½ of premium cost to employees with spousal insurance coverage, in cash, to a maximum of \$1,000 quarterly for 2013. Employees may choose to opt in or out of this program at any time. Motion carried.
30. A Motion was made by Komar and Seconded by Binkey to appoint Wade Thomas as Chairman of the Vacancy Board for 2013. Motion carried.
31. A Motion was made by Komar and Seconded by Binkey establishing holidays for non-union employees to coincide with that of union employees for 2013. Motion carried.
32. A Motion was made by Whipkey and Seconded by Komar appointing Richard L Patterson as Township CPA for the 2012 fiscal year as contracted. Motion carried.
33. A Motion was made by Komar and Seconded by Binkey establishing \$2,500 as the bond amount required for maintenance contracts on small flow treatment facilities for 2013. Motion carried.
34. A Motion was made by Komar and Seconded by Binkey establishing the annual fee for holding tank inspections for new contracts for 2013 at \$45. Motion carried.
35. A Motion was made by Komar and Seconded by Binkey establishing the fee for public hearings before the Supervisors at \$300 and Zoning Hearing Board hearings at \$350. Cost includes advertisement and court reporter for 2013. Motion carried.
36. A Motion was made by Whipkey and Seconded by Binkey approving a Tax Anticipation Note for 2013. Motion carried.

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37. A Motion was made by Komar and Seconded by Binkey establishing the fees for Township services for 2013 with no changes. A copy is to be attached to these minutes. Motion carried.
38. A Motion was made by Komar and Seconded by Binkey establishing monthly bill paying procedures as follows for 2013. All bills will be paid bi-weekly on Fridays during non-payrolls weeks.
39. A Motion was made by Komar and Seconded by Whipkey appointing Vita-Charge of Latrobe to service all office equipment for the year 2013, except the copy machines, which will be serviced by Total Service of Latrobe. Motion carried.
40. A Motion was made by Komar and Seconded by Binkey appointing Keith Whipkey as Open Records Officer for 2013. Motion carried.
41. A Motion was made by Komar and Seconded by Whipkey to continue suspension of collection of Street Light Taxes for 2013 and pay related bills from the General Fund, in conformance with the 2013 budget. Motion carried.
42. A Motion was made by Komar and seconded by Whipkey to appoint Caprice Mills, Mt Pleasant Twp Secretary, as Alternate Representative to the Act 32 Westmoreland County Wage Tax Committee. Motion carried.
42. A Motion was made by Binkey and Seconded by Komar adjourning the meeting at 8:22 am. Motion carried.

Respectfully submitted,
Keith A Whipkey
Secretary

