

Ligonier Township Supervisors  
Reorganization Meeting  
4 January 2010

The Supervisors of Ligonier Township met in special session at 8 am for the purpose of re-organizing for 2010. Present were Keith A Whipkey, Timothy R Komar and William C Penrod Jr.

1. A Motion was made by Penrod and Seconded by Whipkey appointing Timothy R Komar Chairman for 2010. Motion carried.
2. A Motion was made by Komar and Seconded by Penrod appointing Keith A Whipkey Secretary/Treasurer for 2010. Motion carried.
3. A Motion was made by Whipkey and Seconded by Komar appointing William C Penrod Jr Vice Chairman for 2010. Motion carried.
4. A Motion was made by Whipkey and Seconded by Penrod appointing Cynthia J Turley Assistant Secretary/Treasurer for 2010. Motion carried.
5. A Motion was made by Whipkey and Seconded by Penrod appointing Judith K Cizek Solicitor for 2010 at a rate of \$80.00/hour. Motion carried.
6. A Motion was made by Whipkey and Seconded by Penrod appointing PA Municipal Services Collector of the 511 Taxes for 2010. Motion carried.
7. A Motion was made by Penrod and Seconded by Whipkey appointing First National Bank and First Commonwealth depositories for the general fund (combined with the Pension Fund in 2004, with the Fire Hydrant in 2006, and Street Light in 2010) for 2010.
8. A Motion was made by Penrod and Seconded by Whipkey appointing Commercial National Bank depository for Liquid Fuels Funds for 2010. The Commonwealth of Pennsylvania is appointed depository for excess State Funds.. Motion carried.
9. A Motion was made by Whipkey and Seconded by Penrod designating that Excess General Funds be deposited among local financial institutions or Oppenheimer – whichever provides the best rate of return, while ensuring that all Funds are fully insured, for 2010. Motion carried.
10. A Motion was made by Whipkey and Seconded by Penrod appointing PNC Financial depository for Police Pension Funds for 2010. Motion carried.

11 A Motion was made by Whipkey and Seconded by Penrod appointing Higbee Agency to obtain the Treasurer's Bond for 2010. Motion carried.

12. A Motion was made by Komar and Seconded by Penrod designating the 2<sup>nd</sup> Tuesday of each month, at 7 pm, to be regular meeting night for Ligonier Township Supervisors for 2010. Motion carried.

13 A Motion was made by Whipkey and Seconded by Penrod appointing Cynthia J Turley Zoning Officer for 2010 with a 3% increase in pay. Motion carried.

14 A Motion was made by Penrod and Seconded by Whipkey appointing Mike D'Arrigo Sewage Enforcement Officer and appointment of Mesko Engineering Alternate Sewage Enforcement Officer for 2010. Motion carried.

15. A Motion was made by Komar and Seconded by Whipkey appointing William C Penrod Jr as Roadmaster for Zone I for 2010. Motion carried.

16. A Motion was made by Penrod and Seconded by Whipkey appointing Timothy R Komar as Roadmaster for Zone 2 for 2010. Motion carried.

17. A motion was made by Whipkey and Seconded by Penrod appointing Glen Kalp to a five year term on the Ligonier Township Municipal Authority beginning in 2010. Motion carried.

Glen Kalp 5 years

Other Authority members serving are:

John Beaufort	4 years
Bill Lowry	3 years
Bill Stablein	2 years
John McInchok	1 years

18. A Motion was made by Penrod and Seconded by Whipkey appointing Morris Knowles and Associates Township Engineers for 2010 at contracted rate for individual projects. Motion carried.

19. A Motion was made by Penrod and Seconded by Whipkey to table appointment to a five-year term on the Planning Commission at a rate of \$30.00 per meeting to be paid quarterly for 2010. Motion carried

Commission members currently serving are:

	4 years
Bob Smithley	3 years
John Dougherty	3 years
Dan Weimer	2 years
Eric Schreiber	1 years

20. A Motion was made by Whipkey and Seconded by Penrod appointing Judith Ciszek as Solicitor for the Planning Commission for 2010 at a rate of \$80/hour. Motion carried.
21. A Motion was made by Penrod and Seconded by Whipkey appointing Rick Penrod to a three-year term on the Zoning Hearing Board, with the stipulation that he and all future appointees attend a PSATS-sponsored training session, beginning 2010 at a rate of compensation of \$30 per meeting. Dean Nicely was appointed as Alternate ZHB Board member. Motion carried.
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|----------------------------------|---------|
| Rick Penrod                      | 3 years |
| Other Board members serving are: |         |
| Bill Bates                       | 2 years |
| Rose Stepnick                    | 1 year  |
22. A Motion was made by Whipkey and Seconded by Penrod appointing Gary Dye and Sharon Detar to five-year terms on the Recreation Board for 2010. Motion carried.
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|----------------------------------|--------------|
| Gary Dye and Sharon Detar        | 5 years      |
| Other Board members serving are: |              |
| Bob Gangawere                    | 4 years      |
| Bill Bright                      | 3 years      |
| Mike Marinchak (YMCA)            | 2 years      |
| Susan Williams                   | 1 year       |
| Jim Giesey                       | 1 year       |
|                                  | Kathy Graham |
23. A Motion was made by Penrod and Seconded by Komar appointing Keith A Whipkey and Albert Shadron as Chief Administrative Officers of the Non-Uniformed Pension Plan for 2010. Motion carried.
24. A Motion was made by Whipkey and Seconded by Penrod appointing PA Municipal Service as Delinquent Tax Collector for 511 Taxes for 2010. Motion carried.
25. A Motion was made by Penrod and Seconded by Whipkey appointing Timothy Komar as Voting Delegate and Keith Whipkey Alternate Voting Delegate to the State Convention for 2010. Motion carried.
26. A Motion was made by Whipkey and Seconded by Penrod directing that Supervisor stipend be paid Quarterly for 2010. Motion carried.

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27. A Motion was made by Penrod and Seconded by Komar appointing John Rhoades as Chairman of the Agricultural Security Program for 2010. Motion carried.
28. A Motion was made by Whipkey and Seconded by Penrod appointing Michael Matrunics Police Chief with a salary increase of 3% and Eric Eslary Lieutenant with a salary increase of 3% for 2010 Motion carried.
29. A Motion was made by Penrod and Seconded by Whipkey to establish policy for the Township to pay ½ of premium cost to employees with spousal insurance coverage, in cash, to a maximum of \$1,000 quarterly. Employees may choose to opt in or out of this program at any time. Motion carried.
30. A Motion was made by Komar and Seconded by Whipkey to appoint Clarence Carns as Chairman of the Vacancy Board for 2010. Motion carried.
31. A Motion was made by Whipkey and Seconded by Penrod establishing holidays for non-union employees to coincide with that of union employees. Motion carried.
32. A Motion was made by Penrod and Seconded by Komar appointing Richard L Patterson as Township CPA for the 2009 fiscal year as contracted. Motion carried.
33. A Motion was made by Whipkey and Seconded by Penrod appointing Bob Shapiro Code Enforcement Officer for 2010 at a rate of \$ 15 per hour. Motion carried.
34. A Motion was made by Penrod and Seconded by Whipkey establishing \$2,500 as the bond amount required for maintenance contracts on small flow treatment facilities for 2010. Motion carried.
35. A Motion was made by Whipkey and Seconded by Komar establishing the annual fee for holding tank inspections for new contracts for 2010 at \$45. Motion carried.
36. A Motion was made by Penrod and Seconded by Whipkey establishing the fee for public hearings before the Supervisors at \$270 and Zoning Hearing Board hearings at \$325. Cost includes advertisement and court reporter for 2010. Motion carried.
37. A Motion was made by Whipkey and Seconded by Komar to table approving a Tax Anticipation Note for 2010. It is not needed. Motion carried.

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38. A Motion was made by Komar and Seconded by Whipkey establishing the fees for Township services for 2010 with no changes. A copy is to be attached to these minutes. Motion carried.
39. A Motion was made by Komar and Seconded by Penrod establishing monthly bill paying procedures as follows for 2010. All bills will be paid bi-weekly on Fridays during non-payrolls weeks.
40. A Motion was made by Whipkey and Seconded by Penrod tabling appointment to service all office equipment for the year 2010, except the copy machine, which will be serviced by Total Service of Latrobe . Motion carried.
41. A Motion was made by Penrod and Seconded by Komar appointing Keith Whipkey as Open Records Officer for 2010. Motion carried.
42. A Motion was made by Penrod and Seconded by Whipkey to suspend collection of Street Light Taxes for 2010 and pay related bills from the General Fund, in conformance with the 2010 budget. Motion carried.
43. A Motion was made by Penrod and Seconded by Whipkey adjourning the meeting at 8:17 am. Motion carried.

Respectfully submitted,  
Keith A Whipkey  
Secretary

