

**Ligonier Township Supervisors
Regular Meeting Minutes
February 11, 2020**

The Supervisors of Ligonier Township met in regular session at 7:00 PM and opened with the Pledge of Allegiance. Secretary/Treasurer Stephanie Verna took roll call. Present were Vice Chair Paul Knupp; Secretary/Treasurer Stephanie Verna; Supervisor, D. Scott Matson; and Supervisor, Dan Weimer. Absent was Chair, John Beaufort.

Public Comment “A” – None

- A motion was made by Stephanie Verna and seconded by Scott Matson to approve the minutes from the January 28, 2020 meeting. Motion carried.

Supervisors Comment

Supervisor Knupp – Commended the Public Works department for doing a great job during the last snowstorm, especially since they are short-staffed. Also thanked the Police Department for their service.

Manager’s Report

Mr. Carcella reported there will be a meeting at the Township, on Thursday March 5, from 6:30 to 8:00 PM where the County will introduce the Act 167 Plan that has been approved by DEP. While the meeting is open to the public, it is intended for solicitors, engineers, and government staff.

As of January 6, Townships must use the Federal Motor Carrier Safety Administration (FMCSA) clearinghouse – a secure online database that provides real time drug & alcohol violations for employees with Commercial Driver’s Licenses (CDLs) Current & new employees must be registered with the clearinghouse and staff are working to ensure the Township is compliant with this new requirement.

Public Works Report – None

Engineers Report: See attached, there was a brief discussion about the on-line survey tool and timing.

Ligonier Valley Police Department Report: See attached.

Solicitor’s Report:

Mr. Korns reported that an executive session was held before this meeting and certified compliance with the Pennsylvania Sunshine Laws as the discussions pertained to personnel and litigation matters.

Mr. Korns reported there has been an amendment to the Tort Claims Act 87 Law. As a general rule, the Township is exempt from these types lawsuits, except for very specific

provisions related to child sexual abuse (in situations where an abuser was employed by the Township).

Supervisor Matson was elected as a Township Auditor twice over which is not allowable under the Township code. Now that 30 days have passed since the swearing-in date, the Board can act to fill the vacancies.

- A motion was made by Stephanie Verna and seconded by Paul Knupp to appoint Patrick Meyers to the 4 year term, and Kevin McVicker to the 2 year term. Motion carried.

Mr. Kornis stated the auditors will need to hold 1 meeting. Mr. Carcella to follow up with the newly appointed auditors.

Zoning Officer Report – See attached.

Code Officer Report – None

Correspondence:

1. Westmoreland County Conservation District Roundtable Meeting; please let Mr. Carcella know if you plan to attend.
2. Ligonier Hose Co. Deer Feed Invitation (Saturday, Feb 22); please let Mr. Carcella know if you plan to attend.

Treasurer's Report

Supervisor Veran reported the account balances as of February 10

General Fund Account	\$423,888
Act 13 Account	48,220
Developers Account	16,344
Liquid Fuels Account	44,595
Equipment Fund	12,272
Ligonier Beach Account	393
Capital Reserves	662,663

Total Funds Balance: 1,208,375

- A motion was made by Dan Weimer and seconded by Stephanie Verna to approve the bills for January/February as presented. Motion carried.

Old Business – None

New Business:

1. Resolution 04-2020 Penn Dot grants assignment for on-line reporting

Mr. Carcella explained this is resolution required by the DCED to access PennDOT's dotgrant system.

- A motion was made by Stephanie Verna and seconded by Dan Weimer to approve the Resolution as presented. Motion carried.

2. Ligonier Camp and Conference Center, Land Development Plan - Final review with Conditional Approval

Doug Coffman, The Markosky Engineering Group for the Camp & Conference Center. Submitted a land development plan – since last meeting where they presented for preliminary approval – they have received all permits from the Westmoreland County Conservation District, have met requirements and addressed items outlined in the EADS letter. The plans for the building, including the retaining wall are in process and will be completed in the next 4-5 weeks. The Planning Commission recommends final conditional approval.

- A motion was made by Dan Weimer and seconded by Scott Matson to approve the plan with conditions. Motion carried.

Mr. Kornis to draft the resolution with conditions.

3. Resolution of 03-2020 Opposition to House Bill 349 requiring appointment of additional UCC Third-Party Inspectors

Mr. Carcella said the Township opposes this bill as it adds an unnecessary burden.

- A motion was made by Dan Weimer and seconded by Stephanie Verna to approve Resolution 03-2020 as presented. Motion carried.

4. Hamm Roller purchase from Groff Tractor

Mr. Carcella explained that the Township has applied for a grant with the County and if awarded, we will need to rent or buy a 10-Ton roller. Renting for the time required is expensive and not cost effective. This is equipment we need to use with the asphalt zipper and grader to repair our roads. Prefer to invest in new equipment that will last instead of repairing older equipment. The purchase has been budgeted, \$58k through COSTARS and Mr. Carcella negotiated a discount as it located close enough to be picked up (New Stanton).

Supervisor Knupp said the Public Works subcommittee met to discuss and is in favor of making the purchase. Supervisor Matson said he's in favor of making the purchase, *if* it gets used. Supervisor Weimer said the Public Works Department is the most visible part of the Township – where the residents see what they do and citizens will be well served by the purchase. Supervisor Verna asked the Township to put the new logo on the equipment so residents know it's ours/theirs.

- A motion was made by Dan Weimer and seconded by Stephanie Verna to approve the Hamm Roller purchase. Motion carried.

Public Comment “B” – None

Supervisor Comments – None

- A motion was made by Stephanie Verna and seconded by Dan Weimer adjourn the meeting at 7:29 PM. Motion carried.

Respectfully submitted,

Bethany Caldwell
Assistant Secretary/Treasurer

**Ligonier Township
Engineer's Report
February 11, 2020**

1. Ligonier Beach

- a. Field work associated with the site and structural evaluation were completed on January 15th, and the report is currently being drafted. Preliminary cost estimates associated with some of the anticipated site improvement were prepared. We are also preparing for public meeting presentations beginning in February.
- b. A wetland determination and delineation (if necessary) will need to be conducted prior to initiating potential development plans.

2. Laughlintown Area Stormwater Study

- a. Proposed methods were provided at the January 28th meeting. A field crew initiated collecting information today.
- b. A demonstration of the on-line survey will be provided.

3. General

- a. The Memorial Park site plan was reviewed by the Township on February 6th. We are awaiting direction on a potential survey.

4. Planning (unchanged)

- a. LCCC Land Development – Final Plan review comments were provided by our January 20th letter. Conditional approval was recommended by the PC on January 23rd.
- b. Emma R. Clark Estate Subdivision Plan – Comments were provided by our January 20th, and 22nd letters. Conditional approval was recommended by the PC on January 23rd.

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John E. Berger
Chief of Police
724-238-5611



Michael W. Matrunic
Assistant Chief
724-238-5105

Police Activity Report
Month of January

Administrative Report

186 Regular Shifts worked = 1,488 Reg.
04 Total Court Hours
362 Complaints Handled
04 Criminal Arrests
08 Traffic Citations
05 Citations Issued in Ligonier Borough
03 Citations issued in Ligonier Township
90 Calls in Ligonier Borough
272 Calls in Ligonier Township

Respectfully Submitted

John E. Berger
Chief of Police

January 2020 Zoning Report

	Qty	Amount
Lien Letter Income	10	\$ 575.00
Permits		
Building/UCC	4	\$ 797.50
Zoning	5	\$ 228.80
Demolition	1	\$ 50.00
Driveway	0	\$ -
Fireworks	0	\$ -
No-Impact Home Based Business	0	\$ -
Occupancy	2	\$ 150.00
Peddler	0	\$ -
Right-of-Way	2	\$ 395.00
Sign	0	\$ -
Sewage	1	\$ 75.00
 Total: Permits	 15	 \$ 1,696.30
 Total		 \$ 2,271.30
 Total Income 2020	 10/15	 \$ 2,271.30
Total Income 2019	171/187	\$ 64,312.32
Total Income 2018	141/200	\$ 67,625.93

New Business

- ZHB met on January 21st for Reorg and a Special exception hearing-SE for a Solar install granted
- Recreation Committee will meet on 2/10. Voted Larry Shew as Chair and to expand the Community Garden

Respectfully submitted by Jim Nieuwma
Zoning/Community Development Officer

Ligonier Township, Westmoreland County, PA
Bill Payments for All Vendors
February 2020

Vendor	Type	Num	Amount
Feb 20			
AA Septic Tank Service	Bill Pmt -Check	23227	200.00
AFLAC	Bill Pmt -Check	23228	114.82
Andrews Sales & Service	Bill Pmt -Check	23229	59.35
Bethany Caldwell	Bill Pmt -Check	23230	28.75
Comcast	Bill Pmt -Check	23231	216.86
Credit Card Dept-First Commonwealth Bank	Bill Pmt -Check	23232	314.64
Fayette Parts Service, Inc.	Bill Pmt -Check	23233	96.70
Glassmere Fuel Service	Bill Pmt -Check	23234	890.24
Good Year	Bill Pmt -Check	23235	223.14
Homer R. Sleek & Sons Inc	Bill Pmt -Check	23236	2,963.93
JSB Holding, Inc.	Bill Pmt -Check	23237	379.00
Justifacts Credential Verification, Inc	Bill Pmt -Check	23238	187.20
Laurel Valley Hardware Inc.	Bill Pmt -Check	23239	52.66
Ligonier Valley Police Department	Bill Pmt -Check	23240	974.18
LVTech	Bill Pmt -Check	23241	972.30
Napotnik Welding Supplies	Bill Pmt -Check	23242	205.30
Pennsylvania One Call System, Inc.	Bill Pmt -Check	23243	33.75
PPC Lubricants	Bill Pmt -Check	23244	505.45
PSATS	Bill Pmt -Check	23245	96.22
Russ Morgan	Bill Pmt -Check	23246	50.00
S & H Electric Supply Co.	Bill Pmt -Check	23247	120.12
Sable Kennels	Bill Pmt -Check	23248	50.00
Smith Propane & Oil	Bill Pmt -Check	23249	1,915.45
The Latrobe Bulletin	Bill Pmt -Check	23250	594.40
Total Service, Inc.	Bill Pmt -Check	23251	174.21
Tractor Supply Credit Plan	Bill Pmt -Check	23252	168.87
Tricia Levander	Bill Pmt -Check	23253	1,412.95
UniFirst Corporation	Bill Pmt -Check	23254	93.10
Washington National Insurance Company	Bill Pmt -Check	23255	303.40
West Penn Power	Bill Pmt -Check	23256	211.56
Western Pennsylvania Teamsters and Employ	Bill Pmt -Check	23257	19,502.58
Feb 20			33,111.13

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 2-11-2020

Ligonier Township - ACT 13
Bill Payments for All Vendors
February 2020

Vendor	Type	Num	Date	Amount
Feb 20 Laurel Valley Hardware Inc.	Bill Pmt -Check	1006	02/10/2020	121.08
Feb 20				<u>121.08</u>

BR
2-11-2020